

Minutes of the meeting of the Kimberley Town Council held on the 31st October, 2019 in the Committee Room, Town Hall Kimberley, Nottinghamshire. The Meeting commenced at 7.00pm

<u>Present</u>	Town Councillors	Cllr S bain Cllr S McEntee Cllr N Oakden Cllr J Pearce Cllr R Plumb Cllr T Rood Cllr B Samuals MBE Cllr E Tansley Cllr D Warner	Vice Chairman Chairman
	Borough Councillors	Cllr M Crow Cllr S Eason Cllr R Robinson	
	Council Officers	Malcolm Plumb Sue Nolan	Acting Town Clerk Assistant Clerk
	Members of the public	Mr G Barksby Rev'd B Holbrook	

369 Apologies for Absence

County Cllr P Owen (Written report submitted)

370 Declarations of interest

No declarations of interest were made by attending Councillors in respect of item of business specified in the agenda for the meeting.

371 Minutes

Resolved that the minutes of the meeting of the Town Council held on the 26th September, 2019 be accepted as a true and accurate record and they were signed by the Chairman.

372 Matters arising from the Town Council minutes

The Town Clerk gave the following updating reports upon matter arising from the previous two meetings (July and September, 2019) of the Town Council

- Land Registry Records. The Town Clerk was having prepared an up to date Parish Map, identifying the O.S map references and press locations of various sites in preparation for formal enquiries to County Archives and the Land Registry.
- Babbington Village proposed Conservation Area. The Town Clerk had recorded that Town Councils view that Babbington Village should be officially classified as a Conservation Area to both the County Council and the Broxtowe Borough Council.

The Borough Council had replied that the Borough Council's Conservation Advisor was investigating the designation criteria, and will be making a site visit shortly to undertake a detailed assessment.

- Noise Complaint. The Town Clerk has written to the People concerned requesting a lower volume of played music to be applied during sessions in the Town Hall.
- Nine Corners Junction/ Flooding incident, Eastwood Road. The Town Clerk has advised the Borough Council of the Town Council view concerning access from a proposed new development area (ei. The access should be to the Nine corners location as was originally proposed). He had also expressed the Town Councils concerns in relation to the serious flooding incident and inadequacy of the Sewerage system which occurred on the 24th September 2019 on the main Road opposite the Borough Councils Maintenance Depot, Eastwood road. He has requested the County Council and the Severn Trent Water Authority to carry out a complete review of the adequacy of both systems.
- Quality/maintenance of the Town Councils summer floral hanging Baskets. The Town Clerk had obtained details of the Contractor who supplies and maintains a similar service for a neighbouring Community.
- Kimberley Miners Welfare Football Club. The Town Clerk has advised the Club of the Town Councils agreement to their requesting approval for a drinks licence.
- Town Council Web Site. Work has now started in updating the Town Councils web site. The up to date list of Town Councillors, Town Council Staff, and "forthcoming Events" have now been added. Town Council agenda and minutes for the current year have also now been sent for inclusion. Further work will continue.
- Police Community Liaison. The Town Clerk has received information upon current arrangements for "Local Policing Priority Setting Meetings" to be held quarterly at the Broxtowe Borough Councils Offices. Projected dates are 31st December, 2019, 31st March, 2020, 30th June 2020, and 30th September 2020.

After discussion, the meeting **noted** the above reports.

373 Borough and County Councillor Reports

- Borough Councillor S Eason provided reports upon Brewery Wood Development site, the Leisure Centre Survey, housing planning sites, preservation (as far as possible) of existing tree plantations and action being taken in respite of a fire hazard caused by a local Resident.
- Borough Councillor R Robinson provided reports upon Christmas lights arrangements, Knowle Park development, Business Forum meetings and the recent flooding incident in Kimberley mentioned earlier
- County Councillors P Owens written report had been circulated with the agenda papers for the meeting. This included references to the recent flooding incident, Residents parking schemes, re surfacing of roads and traffic regulation orders.

After discussion, the Town Council thanked the Borough and County Councillors for their reports and NOTED their contents.

374 Public Question Time

(This being an open session for public participation, the Town Councils Standing Orders are temporarily suspended for the duration of this single item of business)

- Rev.d Barbra Holbrook referred to recent claims upon possible new development on Holy Trinity Church Lands, which it is claimed might be over a former Burial Ground site near to the Church. Rev.d Holbrook made it very clear that former burial ground sites were **NOT** being proposed for any development. Mr Barksby claimed the contrary view. The Town Clerk had confirmed from the Borough Councils Planning Officer that no such application had been made, and that if such a proposal is made in the future, it is a general planning requirement to have the site formally surveyed to confirm the absence of human remains before any application is considered. After a somewhat heated discussion, the Town Council Chairman ruled that sufficient attention had been given to this matter; appropriate assurances had been given and closed the discussion on this matter.
- The Town Clerk referred to previous concerns expressed during a recent Public Question Time in relation to dysfunctional bus information signs (notable the local no 27 bus) in Kimberley. He understood that some bus drivers had expressed the view that the “Real Time Bus Information” system was not 100% accurate because it was handling traffic information from a number of different Bus Operators all of whom were using different bus designs and ages, with varying (bus) on board location signal systems. Clearly, this is an involved question and the Town Clerk will be looking into this question further.

375 Planning applications.

The Town Clerk reported that no new major development proposals for Kimberley had been listed in the Borough Council’s weekly lists of planning applications received. **NOTED**

376 Babbington Village Fire Hazard.

This item has been dealt with by Borough Councillor S Eason in his report earlier under minute number 373.

377 Precinct CCTV Parking Charges.

The Councils Assistant Clerk reported that following a complaint concerning new parking restrictions for the Shopping Precinct, she had e mailed the Operators of this new rule (“Smart Parking Company”), requesting further information. A reply is awaited. **NOTED**

378 Air Conditioning/CCTV at the Chapel

The Town Council Chairman, Cllr Trevor Rood reported that listed building approval had now been applied for and a response is awaited. **NOTED.**

379 School House Ground Floor Flat

The Councils Assistant Clerk reported that the advertisement for this vacant accommodation had been ordered and will be featured in the next edition of the local newspaper. **NOTED**

380 Payment Schedule

The Councils Assistant Clerk circulated the following schedule of payments due from the Town Council.

DATE	NAME		AMOUNT
			£
11.09.19	ELLIOTT TURF	BOWLS SOIL	207.60
30.09.19	M ROOD	CHAPEL ATTENDANCE	200.00
09.09.19	HSC	NAPPY BINS	72.60
12.09.19	MIDSHIRE	COPY COST	47.58
05.08.19	EAST MIDLAND ON LINE	REMOTE BACK UP	71.96
07.10.19	W DALEY	GRASS CUT/LEGIONAIRE TEST	90.00
19.08.19	HURRELLS	BOWLS SEED	297.00
16.09.19	KARL DOUGHTY	PH WINDOW CLEAN	25.00
27.09.19	T ROOD	CHAPEL HALLOWEEN EXPENSES	159.80
			1171.54

The Meeting **resolved** to approve the above payments

381 Correspondence

Kimberley Miners welfare Football Club. The Town Clerk reported that in thanking the Council for granting approval to the Club making an application for a drinks licence, the Club had expressed concerns over the need to provide additional netting on the bungalow side of the Stag Recreation Ground. This was in order to prevent footballs landing on neighbouring residential properties. The estimated cost was approx. £1,500 for poles and netting. Planning consent would not be needed since this may be regarded as "Temporary" by the Planning Authority.

During the ensuing discussion, it was proposed and seconded that since the site comes under both the ownership and maintenance of the Town Council, the Council should meet the full cost of this need. The proposal was put to the meeting, that subject to the final details/costs being approved by the Council, the Town Council meet the full cost of the equipment, with the Football Club carrying out all works of erection and dismantling the posts and netting in an orderly and safe manner.

Upon the motion being put to the meeting it was so **RESOLVED** by 5 votes for and 1 abstention.

382 Appointment of a (Standing) Finance Committee. (Membership/Chair/Roles)

The Town Clerk reported that the Town Councils current standing Orders require that the appointment of Standing Committees, the Committee Chair, its membership and roles shall be formally decided by the full Town Council and recorded in the minutes.

After a full discussion, it was therefore **resolved** as follows

- That a new standing Committee be formed with immediate effect, named "Finance Committee"

- That the Chairman of the Committee for the current financial year shall be Cllr J Dymond
- The membership of the Committee to be: Cllr S Bain, Cllr K Boettge (Vice Chair), Cllr J Dymond (Committee Chair), Cllr T Rood, and Cllr E Tansley
- Assistant Clerk Sue Nolan to officiate, supported by Town Clerk as required
- Role of the Finance Committee to be defined by the Committee Chairman with advice from Council Officers.

383 Grant Requests

The Assistant Clerk reported that the following requests for grants had been received.

1. Broxtowe Cultural Service. Kimberley Play Day 2020. Grant of £2,000 requested towards the cost of funding this event. After discussion, it was **agreed** to request further information concerning other contributions from neighbouring areas.
2. Williams Bodycare. Grant of £50 requested towards the cost of developing a business in handmade cosmetics. After discussion it was **agreed** not to approve the request. Reason, Lack of direct benefit to local community and to avoid establishing a new policy contrary to Financial Regulations

384 Clerks report

The Assistant Clerk gave updating reports upon the following items.

- Millfield Allotments. 1 currently vacant **Noted**
- Millfield Allotments. Overgrown Tree/hedges. **Agreed**, Obtain advice from the Borough Council's trees advisor.
- Knowle Park Play equipment. Work completed. Now open for use. **Noted**
- Items for consideration at the forthcoming Budget Review Meeting. Policies for earmarked reserves, contingency reserves and general reserves. **Noted**

385 Dates of next meetings

Neighbourhood Planning.	Thursday 7 th November, 2019 TBC
Recreation/Parish Committee	Thursday 14 th November 2019
Finance Committee	Thursday 21 st November 2019
Full Town Council	Thursday 28 th November 2019
Standing orders Advisory Meeting	TBC.

(Standing orders review, Financial Regulations review, devolved responsibilities etc.)

386 Exclusion of the Public and Press.

It was **RESOLVED** that, under section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that it involves the likely disclosure of exempt information as defined in para. 1 of Schedule 12A of the Act. The exempt items relate to staffing issues and a contractual decision.

(Note; Any decisions taken by the Town Council under these items of business are recorded in a confidential attachment to these minutes, available only to Town Councillors and Town Council Officers. A copy of this attachment is retained in the Town Council Formal minutes record as a confidential paper.

The Chairman of the Town Council thanked the members of the public and the County and Borough Councillors for their attendance and they all left the meeting at this point.

Kimberley Town Clerk

CONFIDENTIAL ATTACHMENT TO
TOWN COUNCIL MEETING MINUTES
31st October 2019

(For Town Councillors and Town Council Officers only)

387 Town Hall/Stag Recreational Pavilion. Structural Survey Quotations.

Circulated with the agenda papers for the meeting, the Town Clerk provided a report with details of three proposals/quotations from Professional Building Structural Surveyors for carrying a full structural survey of both buildings. The Companies concerned, with their quoted costs were, as follows.

GNA Surveyors Ltd	£2,300
Gaskell Building Surveyors	£4,320
Vinden Partnership	£5,920

All Quotations had been made available for Town Councillors examination before the meeting. The Town Council Chairman, Vice Chairman and Cllr J Dymond have inspected the quotations. The Town Clerk recommended the Town Council to consider one of the submitted quotations and gave his reasons for doing so.

After a full discussion, the Town Clerks recommendation, with reasons, was put to the meeting. By a vote of 6 (six) FOR and 1 (one) abstention, it was **resolved** to accept the quotation from Vinden Partnership for a FULL structural survey of both buildings at the estimated cost given above. The Town Clerk is authorised to make the necessary arrangements.

388 Notice Boards report/quotation

The meeting considered a report, with recommendations from Cllr J Dymond upon required improvements to the Town Councils notice boards. In order to provide an idea of the likely cost, Cllr Dymond had obtained one quotation for one replacement Notice board. This was reported to the meeting.

After discussion, it was **resolved** to seek additional quotations for replacement boards for the Town Councils consideration, in accordance with the Councils Financial regulations.

389 Claim against the Town Council from a former Employee

Cllr Neil Oakden gave a full report upon the current position in this case and confirmed he had called for further information upon the additional charges which the Town Council's HR Consultants had requested. The town Clerk had carried out an independent review of the Town Council's records and he expressed reservations/questions relating to three aspects of this case.

After a full discussion, it was **agreed** that the Town Clerk write formally to the Consultants putting forward his questions and comments and to request responses and clarifications.

390 Town Council Staffing (At this point, Town Council Officers vacated the meeting)

The Chairman of the Council reported that the agreement for Clerking services with Mr Malcolm Plumb consisted of a three month term of appointment as acting Town Clerk; with an option of a second term of three months term should this prove necessary. The meeting noted that an appointment for a permanent Town Clerk might be inadvisable at present until the whole matter under the preceding minute (389) had been resolved. It was therefore **agreed**, subject to Malcolm Plumb's agreement to extend his appointment for a further three months commencing from the 5th November 2019. Assistant Clerk to arrange.

There being no further business, the Chairman thanked everyone for their contributions and attendance, and **closed** this Town Council meeting.