



**Minutes of Kimberley Town Council, Meeting of the Full Council held on
Thursday 14th June 2018 7.00pm**

Present: Councillors: J Rogers Chair
R Plumb vice Chair
C French
S Brunt
D Moul
J Pearce
J Dymond

Minute Clerk: Lisa Brown

No members of the public attended

1. APOLOGIES FOR ABSENCE

Councillor Boettge – No apologies
Councillor Rood – prior commitment
Councillor Oakden – prior commitment

2. DECLARATIONS OF INTEREST

No declarations of interest received.

3. PRESENTATION OF PETITIONS

None

6. PUBLIC QUESTION TIME

The chairman invited question from the public.

No questions received from members of the public.



5 REVIEW AND SIGN OFF ACCOUNTS YEAR END 2017/18 **Appendix 1**

The Council considered the Annual return for year ended 2017/18. The Clerk answered the following questions

- **Creditors on the balance sheet are high. Why is that?**
It included £33,000 of invoices yet to be paid and £21,000 of accruals. (Invoices to pay but not yet on their ledger).
- **Last year the External auditors requested we do separate accounts for the Charity Land at the Stag Recreation Ground.**
The clerk updated that at this stage, further information is being sought to get what is required for the land to be ran as a charity. Further information on how to produce the accounts is required. Such as; will account have to be issued for the Charity Commission also? The Chairman updated that the solicitors appointed will be able to help with this area.

RESOLVED that; the council accepted the Annual Return year ended 2017/18.

6 RECREATION PARISH HALL AND FINANCE COMMITTEE

Proposal from Councillor John Rogers

At the meeting of the Council in May, it was resolved that the finance committee would be reinstated, and also that matters relating to the Stag Recreation Ground would be handled by the full council and not at RPF meetings.

Events are almost entirely handled by working groups. This leaves the RPF committee handling the Parish Hall, Knowle Park and miscellaneous other matters such as footpaths, boundaries and the like.

Much of the business conducted at these meetings involves members reporting matters which are then passed through the office to outside agencies, or relate to matters that do not involve expenditure or decision making. Also, a trend has developed of some agenda items amounting to no more than generalised headings, leading to extensive casual discussion with no substantive decision made, if at all.

Also, the proliferation of meetings that require a clerk in attendance has increased the burden on staff, and increases disruption to general office work.

It is recommended that the council resolves:



- 1 That the clerk is authorised to liaise with external agencies and authorities to Pass on details of issues raised by members, without the need for the matter to be raised at a meeting, and
- 2 That monthly meetings of the RPF committee are suspended until further decision, and
- 3 That, subject to 4 and 5 below, matters that would be dealt with by the RPF meetings are normally dealt with as full council business, and
- 4 That RPF meetings may be called on an “as required” basis, depending on the volume of business that arises for any given council meeting, or for any other urgent matter. And
- 5 That planning matters, in addition to council meetings, may be included in any appropriate committee meeting.

RESOLVED that; the above proposal were accepted by Full Council.

7 SCHOOL HOUSE SMALL WORKS PAYMENTS

Proposal from Councillor John Rogers

The council is currently embarking on the conversion of the schoolhouse into three flats, and the reinstatement of the Police room.

The council resolved to explore making the ground floor flat wheelchair accessible, and this, in turn, is contingent on securing grant funding.

However, much of the ground floor work is the same whether or not the accessibility measures are implemented, certain measures such as widening doorways may only involve marginal costs, and to hold the works up pending determination of feasibility/viability of this risks extended delay in the project starting to yield rental income.

It is also apparent that certain works not envisaged at the project stage have become evident as being eventually necessary (for example the lintel above the front roof ground floor window) which might better be addressed sooner rather than later.

This can be mitigated by proceeding with some of the work now, whilst the accessibility issue is explored, but it involves the works continuing in a manner



not envisaged by the original contracts and the normal payment arrangements. This gives rise to a need to authorise contractor payments or materials purchases at shorter notice than would be the case on contract stage payments, or to approve small works.

On the information available, completion of the works should not overrun the budgeted figures for the ground floor flat and the Police room.

It is recommended that the council resolves:

- 1 That the Clerk is authorised to settle accounts with contractors and/or materials without the payments having to be referred to a council meeting, subject to the safeguards specified below, and
- 2 That additional minor works may be authorised, subject to the safeguards specified below, and
- 3 The safeguards referred to in 1 and 2 above are that in either case, the matter must be agreed by the clerk and signed off by the chair and vice-chair of the council

RESOLVED that; the council accept the above proposal.

8 PLANNING

The Council considered the below planning applications

KIMBERLEY WARD

Kimberley Town Council

Reference Number :	18/00369/FUL	Grid Ref: 345125 449857
Proposal :	Construct single storey front extension	
Site Address :	15 Hardy Close Kimberley Nottingham NG16 2JW	
Applicant :	Mrs H Nunn	

The Council raise no objections.

9 DATE OF NEXT MEETING

28th June 2018 Full Council Meeting 7.00pm



DRAFT