

Minutes of the meeting of the Kimberley Town Council held on the 5th December 2019 in the Committee Room, Town Hall Kimberley, Nottinghamshire. The Meeting commenced at 7.00pm
(Note. This meeting was originally planned for the 28th November, 2019. It became necessary to move the meeting date forward by one week to the date recorded above)

<u>Present</u>	Town Councillors	Cllr S Bain Cllr J Diamond Cllr S McEntee Cllr T Rood Cllr B Samuels. MBE Cllr E Tansley	Chairman
	Borough Councillor	Cllr S Easom	
	Council Officers	Malcolm Plumb Acting Town Clerk	
	Members of the public	Mr Gordon Barksby	

391 Apologies for Absence

Cllr K Boettge, Cllr N Oakden, Cllr J Pearce, Cllr R Plumb, Cllr D Warner. County Cllr P Owen (written report received), Borough Councillor M Crowe, Borough Cllr R Robinson (Written report received))

392 Declarations of interest

No declarations of interest were made by attending Councillors in respect of items of business specified in the agenda for the meeting.

393 Minutes

The Acting Town Clerk explained that, in future, in order to improve transparency, agreed amendments to the draft meetings minutes will be recorded under this item before adoption as a correct record by the current meeting. Two corrections had been proposed as follows

- Town Council meeting. 31st October 2019, minute no. 369. An apology for absence was made by Cllr S McEntee.
- Town Council meeting 26th September, 2019, minute no. 364. Cllr S Bain voted in favour of the resolution (NOT against).

After discussion, the meeting **approved the minutes** of the meeting held on the 31st October, 2019, with the above amendments. They were signed by the Chairman as a correct record.

394 Matters arising from the minutes/ Acting Town Clerks report.

Minute 372 (Babbington Village) The Broxtowe Borough Councils conclusions on the question of establishing a Conservation area for the Babbington area were still awaited. In response to the Acting Town Clerks letter to the County Council and with the continuing support from County Cllr P Owen, County Highways had investigated the historical records of footpaths/bridleways between Babbington and Kimberley Town. At the present time they

could find no recorded evidence of such a public access way. The Acting Town Clerk commented that the current Development Plan for Kimberley Parish showed that whilst Babbington was clearly within the Parish Boundary, there was no footpath shown on the plan. As a consequence, Residents of Babbington had no direct access to the facilities of Kimberley Town (shops, Community services, recreation/sports etc.) This was additionally strange since “Babbington Lane” at the southern end of the Parish did not actually go the Babbington. The County Council Officer had offered to meet and discuss this question further with Town Council representatives.

After discussion, the meeting **agreed** that the Councils Vice Chairman Cllr Roy Plumb, who had acquired much historical information, together with the Acting Town Clerk, meet the County Councils Officers to discuss the matter further.

Minute 374. Bus sign travel information. The Acting Town Clerk, who sometimes uses the service in Kimberley is monitoring the accuracy of the displayed information. **NOTED.**

Minute 378. Air conditioning/CCTV in the Chapel on the Hill. The Chairman reported that approval had now been received and work would now proceed. **NOTED**

Minute 379. Ground floor flat tenancy. The Chairman reported no interest received at the present time. Further publicity may be needed. **NOTED**

Minute 383. Broxtowe Borough Council Play day, 2020. Request for grant. The Acting Town Clerk reported that in response to his request for more information upon other fund contributors, the Organisers had confirmed that contributions towards the cost had been offered by Eastwood and Stapleford Town Councils. After a full discussion the meeting **agreed, not** to make a contribution/grant in this instance.

The Acting Town Clerk reported as follows.

1. Broxtowe Borough Council had requested details of all Parish/Town Councils events proposed for 2020 for publication in a Borough wide published programme. Following consultation with the Chairman, the current list of known events within Kimberley during 2020 had been provided. **NOTED.**
2. An advisory note concerning the recording in the minutes of “exempt items” decisions had been recently received from NALC. This will change the way minute records are recorded. In a nutshell where major decisions are made which include contractual, legal or personal matters, a record should be included in the “public available” minutes but excludes specifically “exempt” information. For example the decision to appoint a Structural Building Surveyor should be included in the “public” minutes just by name, with an “exempt” page (Councillors information only) quoting the cost quotation monetary figures and any other contractual specifications. **NOTED.**
3. The Acting Town Clerk reported upon difficulties in holding meetings of the Parish/Recreation Committee partially owing to the relatively small number of Members at present appointed to this committee. After discussion, it was **agreed,** Acting Town Clerk writes to all Town Councillors seeking additional nominations for Committee membership. This way, the required Quorum will be achievable.

395 Borough and County Councillors reports.

- Borough Cllr S Easom expressed his concerns relating to the standard of work recently carried out to the up lighting of the Town War Memorial. This had now been inspected by the Borough Councils Technical Officers who had submitted a detailed report defining important shortcomings. The Chairman and the Acting Town Clerk were now aware of this matter and appropriate action was being taken. **NOTED.** Cllr Easom also confirmed that the “Play Day” event (mentioned earlier) will be held as proposed and advised the meeting of the Borough Council policies upon grant aid, both incoming and outgoing. **NOTED.**
- Borough Cllr R Robinson had submitted a written report which the Acting Town Clerk read out to the meeting. This report included the continuing success of the Kimberley Business Networking Group, the Borough Councils on going tree planting scheme and action being taken in respect of obstructive parking on Gilt Hill. **NOTED.**
- County Councillor Philip Owen had submitted a written report which the Acting Town Clerk read out to the meeting. Cllr Owen had requested a traffic restriction order to be implemented at the road junction in the vicinity of Kimberley Primary School. This was in response to complaints received from Residents. **NOTED.**

396 Public Question Time.

Mr Gordon Barksby raised the matter of the current position concerning the hearing loop system in the Town Hall, the limits upon funerals at the Holy Trinity Church and the ongoing concerns relating to consecrated grounds for past burials.

397 Planning Applications.

The Acting Town Clerk reported that no new major proposals were listed in the recent schedules issued by the Broxtowe Borough Council.

398 Remembrance Day 2019

The Chairman reported upon the Towns successful Remembrance Day event. No serious problems had arisen. However, he suggested that for future Remembrance Day events, improved “fixing” facilities for wreaths being laid at the War Memorial be provided in order to ensure the wreaths remain securely in place during the event and for an agreed time thereafter. In this respect, it was agreed that the Acting Town Clerk obtain advice from both the Borough Council and the Royal British Legion upon the normal length of time for the wreaths to remain on display after Remembrance Sunday. **NOTED AND AGREED.**

399 Christmas lights Switch on Event 2019

The Chairman reported upon the successful completion of this year’s event, with no major problems. However for future years, communications by hand held transmitting phones need improvements and road closure times need to be longer to at least 30 minutes. There was some delay in the timing of the fireworks display. Finally, the Chairman recorded his appreciation to all the Volunteer helpers for the time and efforts which helped to ensure this event took place without any serious problems. The meeting unanimously **NOTED** the report and **ENDORSED** his commendation of the efforts of the Helpers.

400 Parish Hall/Stag pavilion structural survey.

The Chairman reported that the Building Survey Company appointed by the Town Council at the October 2019 Council meeting visited the premises on the 25th November 2019 and carried out a full structural survey of both the Town Hall and the Stag pavilion. The final survey report was now awaited. **NOTED.**

401 Payments

During the discussion under this item, Councillors expressed the view that the names of the Payees should not be shown in the recorded (public) minutes of Council meetings in order to avoid commercial exploitation/trading, by competing individuals or organisations. The Acting Town Clerk confirmed this aspect is covered under the rules relating to “exempt items”. However, from an auditing of accounts point of view, Auditors need to be able to verify all aspects of payments from public funds are clearly recorded and authorised. This is one of the matters which will need addressing during the forthcoming review of the Councils Financial Regulations. The aspect of “transparency” also needs to be borne in mind. After discussion, and until the Councils new Finance Committee reviews the Councils Financial regulations, the Council **approved the following payments.**

(Copy list to be added)

402 Correspondence

After discussion, the meeting resolved to **NOTE** the list of correspondence attached to the agenda papers for this meeting. (The Acting Town Clerk will be providing further advice and recommendations to the January 2020 Town Council meeting)

403 Dates of next meetings

Recreation/Parish Committee	9 th January, 2020
Extra ordinary Town Council Meeting (Annual Budget/Precept 2020/21)	16 th January, 2020
Town Council Meeting	30 th January, 2020.
Finance Committee (Financial Regulations review)	TBC

404 Exclusion of the Public and Press

It was **RESOLVED** that, under section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business, on the grounds that it involves the likely disclosure of exempt information as defined in para. 1 of Schedule 12A of the Act. The exempt items relate to staffing issues and contractual decisions.

(The remaining minutes are recorded on a confidential minute’s page for the information of Town Councillors and Council Officers only).

There being no further business, the Chairman closed the meeting at 2100hrs.
