



**Minutes of Kimberley Town Council, Meeting of the Full Council held on
Friday 29th March 2018 7.00pm**

Present: Councillors: T Rood Chair
J Sisson Vice Chair
J Rogers
R Plumb
C French
S Brunt
N Oakden
D Saxton
K Saxton
D Moulton
H Walton

County Councillor Owen
Borough Councillor Easom
Borough Councillor Crow

Minute Clerk: Lisa Brown

One Member of the public attended.

193) APOLOGIES FOR ABSENCE

Councillor Boettge – work commitments
Councillor Pearce – unwell
Borough Councillor Robinson – prior commitment
Councillor Dymond – prior engagement

194) DECLARATIONS OF INTEREST

Councillor D Saxton and Councillor K Saxton declared an interest in grants given.

195) PRESENTATION OF PETITIONS

No petitions presented.

196) MINUTES

The Council were asked to approve the minutes of the meeting of the Full Council on 23rd February 2018. Councillor Plumb expressed that a paragraph was not included within the minutes and that he'd sought advice from Broxtowe Borough Council in relation to the paragraph that should be included. It is unethical to have another Clerk altering someone else's minutes. The Clerk explained the Locum Clerk had asked for the paragraph to be removed and that NALC and the SLCC had been consulted before proceeding. Councillor Rogers explained that the recorded vote was incorrect. It should specify names of who voted on and what basis.

RESOLVED that; the council objected to the minutes from 23rd February. The Clerk to supply written advice regarding the minutes for council information. The minutes to be brought back to the next Full Council meeting.

197) PUBLIC QUESTION TIME

The Chairman invited questions from the public.

There were no questions from the public.

198) REPORTS FROM COUNTY AND BOROUGH COUNCILLORS

County Councillor Owen informed the council of the following;

- An accident at the bottom on Church Hill - a car ended up on its roof and took out the barrier. The barrier has been repaired. There will be a slow sign painted on the road. No pedestrian crossing to be installed within that area.
- Pedestrian crossing on Main Street has been asked to be upgraded to signal traffic lights. It will be looked at in the near future by officers.
- East Midlands Today reported about potholes. Victoria Street ~~was to be~~ will be resurfaced. Truman Street, Lawn Mills Road and Jubilee Street should have been asphalted by now.



- Maws Lane - was not built to take traffic and vehicles are mounting the pavement to pass. It will be reviewed by officer in the near future.

The Chairman thanked County Councillor Owen for £250.00 towards the drain installation.

Councillor Plumb informed the council that there are pot holes on Swingate and High Street between James Street that need filling in. County Councillor Owen explained a request had been made to serve the top of Swingate.

Councillor Rogers raised that there is a fissure all the way along the road on High Street to Greens Lane; can it be resolved?

Councillor Brunt asked for assistance and clarity on the following;

- A sign on Browns Flats at the Brewery site says it's a 'Private Road'. Is that correct?
- Could we have a Main Street sign so that people actually know where Main Street is? Outside the old Queens Head.
- White lines are worn out on Maws Lane.
- Could a railing be placed on James Street as people are stepping out in the road and it's a blind corner?

Councillor Brunt informed that the police meeting on Tuesday went well. The Police post at the bottom Newdigate Street is still in situ and asked County Councillor Owen if it could be removed.

Borough Councillor Easom informed of the following;

- Money for the recreation grounds in Kimberley will be £25,397.59, paid over two years. The money will be available upon resolution of a business plan and quotations. Borough Councillor Easom offered his assistance should the council need it when putting together a plan.
- The planting of poppies on Hall Om Wong took place. The teacher was informed of the Colourful Kimberley scheme. A potential idea is for schools to be provided with cheap greenhouses, seeds and plant them for the community. The teacher was very interested in the idea. If the council wish to pursue this idea, would they be interested in contacting to contact Hollywell School?
- Christmas decorations for Kimberley are being reviewed.



- A Neighbourhood meeting with Steffan Saunders, Ken Mafham and Councillor Rood took place. The Neighbourhood Plan is moving forward but it needs progressing to be in line with Broxtowe's plan.
- Letter received from a resident regarding plastics and the need for recycling. It is the intention to try and implement a plastics scheme at Broxtowe Borough Council and roll it out to residents within Broxtowe Borough.

Borough Councillor Crow informed the council of the following;

- 0% increase in council tax at Broxtowe Borough Council. No cuts and operating at normal service.
- Brewery site application has been considered. The aluminium will be replaced by brick.
- Attending a meeting 10th April regarding the Christmas Market. Broxtowe Borough Council will do road closure from the economy budget. Hopefully the Christmas Market will build on last year's success.

199 PROPOSED PARISH HALL CHARGE YEAR 2018/19

Document 2

The Clerk asked for clarity on the Parish Hall fees. £13.00 net and VAT or £13.00 inclusive of VAT. Councillor Rood proposed a net fee of £13.00 and VAT. Councillor Plumb seconded the proposal.

RESOLVED that; the Parish Hall fees will increase. Total cost per hour £15.60 inclusive of VAT for the Parish Hall.

Council members were asked to review the bank reconciliation for the months of November and December 2017, and January and February 2018. Councillor French asked why there had been no separate accounts for the Charity Land. The Clerk explained that the Charity Commission has been contacted for their advice on how to manage the land and the accounts.

Councillor Brunt asked why the wages are blanked out on the reconciliations. The Clerk explained that they are not for public viewing under data protection.

RESOLVED that; the Full Council approved the monthly accounts and bank statements for the months November and December 2017, and January and February 2018.

200 ACCOUNTS FOR PAYMENT**Document 4**

The Clerk added RB Electrical invoice of £2000.00 second fix on the Old School House. The Council discussed the War Memorial invoices.

Councillor French enquired further information on Charles Whyte invoice. It does not add up correctly. Councillor French was deemed to be correct. The way the invoice was completed was unorthodox.

RESOLVED that; the Clerk to obtain VAT number before paying Charles Whyte invoice - in the interim pay the net value of the invoice. Then, submit a VAT invoice for consideration. The War Memorial invoices deferred until the reports available for the variation of the works.

PAYMENT RUN FOR 29 March 2018**Document 4**

DATE	METHOD	REF NO	NAME	Narrative	
29/03/2018	HSBC CHQ		Ackroyd	War memorial restoration	22,800
	HSBC CHQ		Building Heritage	Architect Fee	1000
	BACS		Charles White	Tarmac Old School House	3080.4
	BACS		Trade UK	Protective clothing, Raw plug resin Gun	105
	BACS		Page Wheelan	Neighbourhood Plan Map	19.2
	BACS		K Doughty	Window Clean Parish Hall	15
	BACS		Chubb	Annual fire extinguisher service	66.48
	BACS		A Chisolm	Locum Clerk 23 2 18	102.5
	BACS		RB Electrical	Fitting heaters and labour Parish Hall	275.6

27464.18

202 COUNCIL BANK ACCOUNTS

Document 5

The Clerk asked for council's authorisation to dissolve the sweeping and make it a single account.

RESOLVED that; the Full Council agreed the main bank account to dissolve into one account.

203 BUDGETS YEAR 2018/19 ALLOCATION

Document 6

Councillor French highlighted the following areas;

- Money required for sage assistance £500.00.
- Toilet chapel – earmarked reserves - previous year £12,000 for the toilet.
- Event with Broxtowe £750.00
- Beacon lighting £500.00
- School house £95,000 top two flats. Need about £30,000. Just under £10,000 to do the flat.
- Pensions deficit payment – where has it been allocated?
- Chapel rate doubled

The Clerk explained that the Chapel is now rated as a business from the Valuation Agency.

- Mobiles – 'Pay As You Go' for £10.00 may be a better price plan.

RESOLVED that; the Clerk investigate price plans for business and will check that business can have “pay as you go”.

- Neighbourhood Plan. Why have we paid £2400? It's not on the draft budget.

The Clerk explained that the Neighbourhood Plan has received £2400.00 grant funding from Locality to produce the plan.

- £2000.00 allotments. Hedges needed cutting and some allotments rotavating.



- Halloween family party. Increase to £1000.00. Improve decoration for ghost walk. Provide a buffet, drinks and entertainment.
- Colourful Kimberley – bar minimum hanging baskets and plants for landscaping the town gardens £4500.00.
- S137 expenditure Pensioners £3000.00
- Subscriptions need a larger budget.

The Clerk explained that NALC had submitted an invoice dated February but relating to April 2018/19. The invoice will be journaled out at the end of the year.

- Community planting reflecting on Shanes suggestion put aside an extra £500.00 for the colourful Kimberley?

Councillor Brunt enquired how many electors we have.

The Clerk explained that the new electoral register had just been produced and would have to check that to give an exact answer.

RESOLVED that; the Clerk will review the electoral register 2018/19 and give further information on total S137 Expenditure allowance.

Councillor Rogers asked for clarity on VAT regarding the Old School House.

RESOLVED that; the Clerk will provide the information regarding VAT on the refurbishment of the Old School House.

The Council considered all of Councillor French suggestions.

RESOLVED that; the clerk issue the draft budget allocation to the Recreation, Parish Hall and Finance committee for a detailed discussion. Draft suggestion to be brought back to the Full Council meeting on 26th April 2018.

**204 EARMARKED RESERVES****Document 7**

The Clerk sought permission to move £20116.38 from the current account, back to the HSBC reserve account. The money was paid to contractors for the Old School House which should have been paid via the capital reserves.

RESOLVED that; the council agree the transfer of £20116.28 to the HSBC reserve account.

The Clerk asked the council to consider if there were any other transactions that were to be transferred to Earmarked Reserves.

RESOLVED that; projects that may need Earmarked Reserves will be discussed at the Recreation, Parish Hall and Finance committee on 12th April 2018. Any recommendation from the committee will be brought back to the Full Council on 26th April 2018.

205 ACCOUNTING SOFTWARE**Document 8**

The Council discussed the recommendation from Councillor Rogers for further professional assistance to customise the accounting software to create financial reports that will assist the council.

RESOLVED that; the Clerk will book Linda Scream (Sage professional) to help create financial reports. Councillors that wish to attend with the expert for discussion on financial reporting are Councillor Oakden and Councillor Rogers.

206 GRANT APPLICATIONS**Document 9**

The Council discussed the current grant systems and the need for a change for grants to be considered. It was suggested grant applications be considered at the end of February for consideration by March.



The Council considered the grant applications for Kimberley Youth Club and Kimberley District Girl Guides. Councillor French proposed £500 each to the clubs.

RESOLVED that; Kimberley Youth Club and Kimberley District Girl Guides grant applications are accepted and both clubs are awarded £500.00.

207 HUMAN RESOURCES

Document 10

The Council discussed the assistance the Clerk requested to carry out the events for the forthcoming year. She would need assistance from Councillors to organise and implement events to help take the pressure off the office.

1940s Picnic	10 th June 2018
Event with BBC	30 th June 2018
Twinning concert	14 th July 2018
October Halloween party	27 th October 2018
November Remembrance parade and beacon light	11 th November 2018
Annual Light Christmas switch on	30 th November 2018

RESOLVED that; Councillors D Saxton, French, Rood, Brunt, Walton and Moulton will be involved in devising events plan and implementation. Councillors to meet as a working group.

208 OLD SCHOOL HOUSE

Document 11

The Chairman informed tenants will be moving in to the property in April. He suggested the property needed a bin store, fence and gates to make the back area private for the residents. The Council discussed that there is no money allocated for the changes.

RESOLVED that; defer discussion of bin store, fence and gate until budget for 2018/19 has been allocated.

209 INVEST FUNDS – PARK/SPORTS FACILITIES**Document 12**

Councillor Dymond recommended a working party convene on 5th April 2018 at 7.00pm to discuss ideas for the use the money from Broxtowe Borough Council for the recreation grounds.

RESOLVED that; Councillor Dymond, Councillor Rood, Councillor Walton and Broxtowe Borough Councillor Easom discuss the requirements and ideas for the money for the recreation grounds from Broxtowe Borough Council on Thursday 5th April 2018 at 7.00pm.

210 NALC GDPR TOOLKIT**Document 13**

Councillor Boettge was unable to deliver information regarding the new data protection requirements. Councillor Oakden suggested councillors have to receive training for data protection.

211 CLERKS REPORT

Nothing to report.

212 PLANNING APPLICATIONS

Document 14

The council considered the below planning applications

KIMBERLEY WARD

Kimberley Town Council

Reference Number : 18/00168/REM Grid Ref: 344989 448756
Construct dwelling (approval of reserved matters relating to planning reference 17/00766/OUT)

Proposal : **Land At The Rear Of 51 Broxtowe Avenue Kimberley Nottinghamshire**

Site Address : **NG16 2HN**

Applicant :

Kimberley Town Council

Reference Number : 18/00182/FUL Grid Ref: 344363 450005
Construct two storey side and single storey rear extension

Proposal : **96 High Street Kimberley Nottingham NG16 2PD**

Site Address : **96 High Street Kimberley Nottingham NG16 2PD**

Applicant :

Certificate of Lawful Use (this is not an application for planning permission)

Kimberley Town Council

Reference Number : 18/00196/CLUE Grid Ref: 344520 448499
Certificate of Lawfulness for Existing Use to retain change of use to

Proposal : **MOT testing station**

Site Address : **Amber Valley Commercials Awsworth Lane Awsworth**

Site Address : **Nottinghamshire NG16 2RN**

Applicant :

RESOLVED that; no objections were raised.

213 CORRESPONDENCE

Document 15

The correspondence list was considered.

Councillor Brunt asked for an update about Interpretation Panel Kimberley Cemetery and more detail on Kompan play equipment.

RESOLVED that; the correspondence list was accepted by the Full Council. The Clerk is to contact Tim Crawford at Broxtowe Borough Council.



- 214 DATE OF NEXT MEETING
Recreation & Parish Hall Committee Meeting 12th April 2018 7.00PM
Meeting of the Full Council 26th April 2018 7.00PM

Meeting close 9.55pm