

Minutes of the meeting of the Kimberley Town Council held on the 27<sup>th</sup> February, 2020 in the Committee Room, Town Hall, Newdigate Street, Kimberley, Nottinghamshire. The meeting commenced at 7.00pm.

Present.                    Cllr S Bain  
                                  Cllr K Boetgge  
                                  Cllr J Dymond  
                                  Cllr S MacEntee  
                                  Cllr N Oakden  
                                  Cllr T Rood                    Chairman  
                                  Cllr B Samuals MBE  
                                  Cllr E Tansley

County Cllr    Cllr P Owen  
Borough Cllrs Cllr S Eason  
                         Cllr R Robinson

Acting Town Clerk    Malcolm Plumb  
Members of the Public    None

418    Apologies for absence

Cllr J Pearce  
Cllr R Plumb  
Cllr D Warner

419    Declarations of interest

No declarations of interest were made by attending Councillors in respect of items of business listed on the agenda notice.

420    Minutes

Subject to the insertion of the word “Condition” in the heading of the minute No 403, (Structural Condition Survey), the minutes of the meeting held on the 30<sup>th</sup> January, 2020 were adopted as a true and accurate record and were signed by the Chairman.

(The Acting Town Clerk mentioned that copies of the draft minutes for recent meetings of the Recreation/Parish Committee and the HR Committee had been circulated with the agenda papers for the information of none members of the Committee concerned. The adoption of these minutes as a true and accurate record can only be done by the next meeting of the Committee concerned.)

421    Matters Arising from the minutes (including Acting Town Clerks report).

Minute 399. Completion of external audit of accounts. Acting Town Clerk reported that, whilst the identity of a person who had challenged the Accounts return, could

not be given by the External Auditor, the subject of the challenge did not satisfy the criteria required for none certification of the accounts.. The subject of the challenge related to dates of submission of accounts and the public notices, at the time of Staff shortages These requirements will be observed during the audit of next year's accounts. Noted

Minute 405. Notice Boards. The acting Town Clerk reported that following on from the detailed report upon all notice boards submitted by Cllr J Dymond, he had discussed with the Chairman the details of the renovation work to the Parish Halls main Notice Board fronting Newdigate Street. The Chairman confirmed that with little effort or cost, this most important Notice Board could be renovated quickly and easily, providing major improvement, and being more accessible to the General Public. Cllr N Oakden mentioned he was able to provide, free of charge, some of the required materials. After discussion, it was agreed to authorise the Acting Town Clerk to order the work to be carried out.

Minute 405. Peter Jordon. The Acting Town Clerk reported that he had not been able to write to Mr Jordan passing on the Town Council appreciation, because he could not identify his address. The possibility of looking through electoral records was mentioned by a Councillor. Noted

Minute 406. Grant to Kimberley Cricket Club. The Acting Town Clerk reported that the approved grant had now been paid. Report noted.

Minute 410. Co option of new Councillors to current vacancies.\_ The Acting Town Clerk reported that because of web site problems, he proposed to issue public Notices on the Town Council's notice boards and on "Facebook" inviting nominations for Co options onto the Town Council as Councillors. Meeting noted and agreed the proposed action.

Minute 411 Tree Preservation Orders.\_ The Acting Town Clerk reported that representations had been made on behalf of the Town Council in respect of various incidents of tree removals throughout the local area, with little evidence of replacement action. He read out to the meeting the letter sent to the Borough Council. So far, no response had been received. Agreed, copy letter to be passed to Kimberley Borough Cllr R Robinson for further action.

Within this item of business, the Acting Town Clerk reported that a number of Town Councillors had put forward motions relating to the "Climate Crisis and Green Energy Policies". These had been circulated by e mail to all Town Councillors prior to the meeting. If the meeting so decided (and time permitting) these matter may be considered later in the meeting. After discussion it was so agreed.

## 422 Borough Councillors Report.

Cllr R Robinson gave a detailed report upon current issues surrounding the flooding incidents adjacent to the Brewery Wood development site, a request for Christmas

lights for Maws Lane, and the current debate upon car parking facilities and charges. He also provide information upon Tree preservation action/policies.

Cllr S Eason raised questions and issues concerning certain electrical work and related activities carried out, and the Town Councils own actions in this case. Normally this matter is affect by legislation relating to “exempt information” (contracts and legal matters). However, since no Member of the Public of Press was in attendance, the Acting Town Clerk reported, in confidence, that formal action had already been commenced and provided detailed information to the meeting. The Town Council intends to take further action, should this prove necessary. The reports were noted by the meeting

#### 423 County Councillors Report

The Acting Town Clerk reported that he had received from Cllr P Owen a written report for the Town Council meeting in case he was unable to attend through other commitments. (Cllr Owen arrived during the meeting). The Acting Town Clerk read out to the meeting Cllr Owen’s full report. This included updating information concerning graffiti, inadequate lighting and worn out surfaces for the A 610 underpass. Cllr Owen is taking this up with County Council Officers. All of the previously reported road re surfacing was going ahead on schedule and signs were being displayed giving appropriate notice of the workings. Cllr Owen also reported upon ongoing action in relation to recent flooding incidents, which was under consideration by the County’s Flood Risk Management Team. Cllr Owens report was received and noted by the meeting.

#### 424 Public Question Time

No Members of the Public were present. However, in the role of a member of the Public, Cllr Eason expressed his continuing concerns upon past actions by the Town Council in the matter he raised under minute 422 above. The Chairman therefore provided more clarifications upon past actions.

#### 425 Planning applications

The Acting Town Clerk reported that two planning applications had been received which the Town Council may wish to consider. These were as follows

- Proposal to construct 4 dwellings with garages, Swingate.
- Proposal to construct footpaths/fencing, to demolish a former Caretakers bungalow, construct a car park etc. at Holywell Primary School.

After discussion, the meeting agreed to offer no observations upon these proposals.

#### 426 Payments

(At this point, Cllr T Rood vacated the meeting whilst the list of payments were being considered). Cllr J Dymond acted as Chairman at this point in the absence of the Town Council Vice Chairman,

After discussion, the meeting approved the list of payments which had been circulated with the agenda papers.

Whilst considering this item of business, the meeting decided that the full list of all payments should, in future be listed on a confidential document attached to the Town Council agenda, for Town Councillors and Council Officers attention ONLY. The Acting Town Clerk confirmed this could be done. Any exceptional items could first be considered by the Town Council's Finance Committee for any recommendations to the full Town Council meeting. This change was agreed.

427 Correspondence

The meeting received and noted the schedule of correspondence received since the last meeting of the Town Council. Councillors asked for this list also to be circulated before the meeting with the agenda notice. Noted.

428 Council Accounts software. Review

The Acting Clerk reported that he was reviewing the current system in comparison to other more specialised software systems specifically and solely designed for Local (Parish and Town) Councils. When sufficient information was available, a reference would be made to the Town Council's Finance Committee with a request to make recommendations for any changes, to the full Town Council. The report was noted by the meeting.

429 Policy for advertising on the Town Councils Facebook

The Acting Town Clerk sought the Town Council's views upon the principle of allowing advertisements to be included in the Council's Facebook page. After some discussion. It was agreed that Cllr Bain be requested to consider the implications of this question and to report back to a future Town Council meeting.

430 Web site. Current position

The Acting Town Clerk reported that this matter was now involving contractual aspects. Accordingly, He would seek the Town Council views under "exempt items" later in the meeting. Noted and accepted.

431 Brewery development site. Main Road "Muddying"

The Acting Town Clerk reported that a number of complaints had been received of "road debris" along Nottingham Road, in the vicinity of the above development. The "debris" consisted, mainly of development site mud being deposited on the road by site vehicles followed by drainage into the Road drains during periods of rain. He had inspected the road area in question and had confirmed the complaints were accurate. There was therefore a real possibility of the Road drains becoming progressively blocked. The Acting Town Clerk mentioned that in other areas the site Contractors were under a planning requirement to provide their own road sweeping and cleaning vehicles in these cases. It was finally agreed to ask Cllr R Robinson to take up this problem with the Borough Council.

432 Climate Crisis/Green energy.

(This item follows on from minute 421 bullet point 6)

The Acting Town Clerk confirmed that a number of motions had been proposed in connection with these matters. They had not been included in the agenda for this month's Town Council meeting for reasons of time constraints and business priority considerations. The motions received were from Cllrs K Boettge, J Dymond, N Oakden and S Bain. Copies had been circulated to all Town Councillors a few days before the meeting.

After all the motions had been seconded in accordance with the Council's Standing Orders, a full and lengthy debate ensued. It became clear that these items require much more debating time and it was finally agreed to call an extra ordinary Town Council meeting in the near future, where the specific implications of the Town Council adopting any of the motions, could be considered in detail.

433 Dates of next meetings

Parish/Recreation Committee	Thursday 12 <sup>th</sup> March 2020
Extra Ordinary Town Council Meeting	Thursday 19 <sup>th</sup> March 2020
Town Council meeting	Thursday 26 <sup>th</sup> March 2020

434 Exclusion of the Public and Press

After thanking the Borough and County Councillors for their attendance, it was **resolved** that under Section 100a of the Local Government Act 1972, the Public and press be excluded from the meeting for the remaining items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 12A of the Act. (Staffing and contractual issues)

(A record of the remaining items of business to be discussed and determined by the Town Council is given in a separate confidential attachment to these minutes for the information of Town Councillors and Council officers only, and for the Town Councils formal records.

**KIMBERLEY TOWN COUNCIL**

**CONFIDENTIAL ATTACHMENT TO THE**  
**TOWN COUNCIL MINUTES**  
**27<sup>TH</sup> FEBRUARY 2020**

**(For Town Councillors and Council officers only)**

435 **Report from the Chair of the Town Councils HR Committee**

Cllr N Oakden reported that in accordance with the Town Councils resolution at the January 2020 meeting of the Town Council, the HR Committee had determined the final details of the promotion of Sue Nolan at a salary of £13.68p per hour back dated to the 15<sup>th</sup> May 2018 (less pay already made) and the final details of the appointment of Handyman/Caretaker.

At this point, the Town Council Chairman announced that the maximum time for Full Town Council meetings specified by the Councils Standing Orders (3hrs.) had expired. The meeting was therefore closed at 2200hrs. The remaining items of business (listed below) will be transferred to the Town Council meeting to be held on the 26<sup>th</sup> March, 2020.

Parish Hall. Heating and Air Conditioning. Report.

Recreations/Parish Committee's recommendation. Hall Survey Report

**End of attachment**