

Kimberley Town Council – Environment Working Group

Notes and Actions from a meeting of the Kimberley Town Council Environment Working Group held on 11th March 2021. This meeting was held via Zoom and commenced at 1900.

Attendees

Cllr S Bain
Cllr K Boettge (part)
Cllr N Doherty
Cllr J Dymond
Cllr E Tansley
Cllr J Wickham
Cllr J Godber
Cllr S McDermott-Hughes
Cllr J Pearce

Apologies for absence

Cllr N Oakden
Cllr I Wilson

No public were in attendance.

These notes are a summary of the discussion points, agreements and recommendations for formal consideration and approval by the full Kimberley Town Council.

Notes

E1 Meeting Records

The group discussed how this and future meetings should be recorded and shared, and whether there is a requirement for the detailed discussions at the working group to be available to the public. Options considered were full recording, shared with the public; highlighted minutes shared with the public; full minutes shared with the public.

Decision from the working group was for highlighted minutes to be produced for approval at the Full Council then shared on the Council website, and for the meeting to be recorded for internal use by Councillors and Officials.

E2 Election of Chair and Secretary

Ellis Tansley was confirmed as Chair and Neil Doherty as Secretary, who assumed these roles for the remainder of the meeting.

Minutes of Items Discussed

E3 Approach to this and future meetings

Consensus from Councillors was that our immediate goal as a working group should be to identify priority areas of focus for the group, assign owners for activities within each of these areas, then aim to make progress as quickly as possible. Further areas of focus will be added as the group makes progress against the agreed priorities.

Identified priorities and activities will be submitted to Full Council for approval before they are considered 'agreed'.

E4 Guiding Principles

At the KTC Full Council Meeting on 25th February 2021 the following approach was approved:

- Kimberley Town Council acknowledges the need for emergency global action to be taken to reduce carbon dioxide emissions to the atmosphere and to control other sources of environmental damage.
- It is committed to take an active part in programmes initiated at National, County and District levels.
- With that in mind, it will appoint its own Working Group of Councillor Members to investigate and advise on how this may be done locally, and what the Town Council might do on its own initiative.

Prior to this Working Group meeting, JD proposed the following for discussion at the Working Group:

- The following policy statement to be added to the agreed approach, above:

In all decisions taken by KTC Staff and Councillors the environmental impact will be taken into account and a green or greener option will be adopted unless there is a significant or justifiable reason not to do so.

- We should consider adopting JD's "Fast Track to Carbon Neutral" document (attached), based on Stapleford Council's report on "Energy and Greenhouse Gas Emissions".
- We then consider each aspect of KTC's operations to see how its greenness can be improved in the short, medium and longer term.

After some discussion, these principles were agreed by the Working Group.

E5

Focus Areas

Following discussion within the group the following priority areas were agreed for focus by the Working Group:

- Kimberley Town Council Buildings and Services
- Activities and Processes within KTC Buildings
- Local Events
- Biodiversity and Environment

It was noted that KTC needs to start to make progress against these Focus Areas before expecting our suppliers to follow suit, and before actively promoting greener behaviours from local businesses and residents (although we will start planning these activities in parallel to improving our own climate footprint).

E6

Priority Activities for the Working Group

There was considerable discussion on the immediate priorities. The following priority activities and activity owners were agreed:

- JD – Follow up the proposed Fast Track to Carbon Neutral outline presented prior to the meeting.
- KB – Research Town Planning and suggest how KTC can influence BBC and Notts CC regarding this activity.
- JG - Community Campaign Planning. JD suggested reviewing what activities are being undertaken by BBC and Notts CC.
- SMH – Review energy footprint of Chapel, involve Trevor Rood as needed.
- SB – Review energy and phone services, ND to assist with researching energy suppliers.
- JP – Investigate Parish Hall for options to make it greener. Focus on both current activities (what we can do now) and what essential elements we need to include in plans for a replacement Parish Hall to ensure it is as green as possible.
- SB and JG – Investigate green building options for replacement of Stag Ground and Parish Hall and recommend overall approach. Consult with Trevor Rood - Trevor has carried out some work on options for replacement of the Council buildings which are relevant to this.
- JW – Review our events calendar and investigate and recommend how we can make them greener in future. Will use other organisations experiences as a guide. JW to involve other Councillors as needed.
- JD will carry out a green survey of Kimberley Flats, with Trevor.

E7

Inclusion on Full Council Agenda

ET to ask the Clerk to add a review of progress by the Working Group as a regular item on the Full Council agenda. Notes, approved by the Working Group, from Working Groups to be circulated to all Councillors 3 days prior to Full Council.

E8 Recommendations for Approval at the next Kimberley Town Council Meeting

Request Full Council approve the following items at its meeting on 25th March.

- Guiding Principles outlined in E4
- Policy statement in E4
- Fast Track to Green (suggest Jim to outline at meeting if needed) E4
- List of priority Focus Areas, listed above E5 and E6

Next Meeting Not formally discussed, proposed for Thursday 8th April, to be confirmed at Full Council on 25th March