

Kimberley Town Council

Minutes of a meeting of the **Estates and Environment Committee**, Kimberley Town Council, held on **Thursday 13th January 2022** in the Committee Room, Kimberley Parish Hall, Newdigate Street, Kimberley, Nottinghamshire. The meeting commenced at 7.00pm.

Present: Cllr N Doherty - Chair
Cllr T Rood
Clerk - S Nolan
Members of the public - None

Cllr J Dymond
Cllr I Wilson
Asst Town Clerk - J Darbyshire

- PR/22/56 **Appointment of Chair**
Cllr N Doherty agreed to step in as Chair going forward, to be proposed to the next Full Council meeting on 27th January 2022.
- PR/22/57 **Apologies for absence**
Apologies for absence were received from Cllr S Bain, Cllr J Pearce and Cllr E Tansley.
- PR/22/58 **Declarations of interest**
None.
- PR/22/59 **Minutes**
The minutes of the meeting of the Committee held on the 11th November 2021, having been circulated to all Councillors, were taken as read.
The minutes were agreed as a true record and signed by the Chair.
- PR/22/60 **Stag Access Road**
The tarmac has been laid on the disabled access, yellow lines and signs to be added and tarmac speed bump to be reduced when the weather improves.
- PR/22/61 **Allotment Letters**
Letters were sent on 1st December 2021 advising of regular inspections going forward, and requesting all allotments which aren't being maintained to an adequate standard to be addressed and rectified. Cllr N Doherty to visit and assess current state and potential requirement for rubbish collection.
- PR/22/62 **Green Purchasing Policy**
A draft Green Purchasing Policy has been circulated. To be presented at next Full Council meeting on 27th January.
- PR/22/63 **Stag Recreation Registration / Robert Barber**
Cllr J Dymond is to amalgamate all paperwork ready to send to Robert Barber. Once done, appointment to be made.

PR/22/64 **Public Question Time**

No public present.

PR/22/65 **Grounds Maintenance Programme**

Footpath 33, opposite Roots, needs to be sorted by Nottingham County Council as and when needed.

Neil Coy is working through the list of jobs as appropriate.

Cllr N Doherty and Cllr T Mason are working on obtaining help for Neil Coy from the probation service. Neil Coy has previously stated he would be happy to supervise. Looking at feasibility. To bring any findings to the next Estates and Environment meeting.

Cllr I Wilson suggested getting back in contact with Steve Walters about the possibility of reinstating his contract for annual hedge cutting.

Jim to review Standing Orders to clarify whether 3 quotes are needed in all cases.

PR/22/66 **Buildings Maintenance Programme**

The Clerk stated the issues with the Parish Hall signage have been rectified and that a grant has been applied for for the brickwork at the Chapel. Cllr T Rood is to obtain a price for the brickwork. The Clerk is to send a letter to the Listed Building Agency to keep them informed on maintenance activity.

Going forward, annual check-ups need putting in place for all buildings.

Further work is required to add the flats and the Chapel to the maintenance programme created by Cllr I Wilson. The check-ups are to be carried out by Neil Coy with support from some Councillors.

PR/22/67 **Land Ownership Knowle Park**

Knowle Park is common land, with ownership split between Notts CC and 'Unowned'. Cllr J Dymond to attempt to clarify what is permitted on the land with his contact at Notts County Council and follow up on investigations carried out so far. Cllr J Dymond was thanked for the considerable work done so far.

PR/22/68 **Land Ownership Millfield Allotments**

Millfield allotments are owned by Broxtowe Borough Council, they allow Kimberley Town Council to run the allotments. Kimberley Town Council to consider whether we should hand them back to Broxtowe as they are costing them money to maintain. The Clerk to obtain a copy of the lease agreement prior to any other action, for review at next Estates Meeting. Full Council to decide if we wish to continue to manage the allotments.

- PR/22/69 **Knowle Park Working Group**
Cllr N Doherty gave a brief summary on action taken in respect of Knowle Park so far. To speak to Sam Boneham regarding ownership and maintenance before any further action is taken.
- PR/22/70 **Memorial Tree**
The memorial tree in the Chapel memorial garden is due to be planted before the end of January. A plaque and dedication will be added at a later date.
- PR/22/71 **Winter Planting**
The winter planting was carried out by a contractor via the Welcome Back fund this year. They did not do a very good job. Kimberley Town Council to source themselves for next winter.
- PR/22/72 **Environmental**
Cllr N Doherty to look into alternate telephone and broadband providers, environmentally friendly if possible.
- PR/22/73 **Risk Assessments**
Cllr E Tansley has been provided with current risk assessments to look over.
- PR/22/74 **Defibrillators**
Swingate and Cliff Boulevard defibrillators have now been installed.
- PR/22/75 **Budget 2022 - 2023**
To be reviewed at the Extra Ordinary Precept meeting on 20th January 2022. Councillors will be asked to review prior to the meeting for any additions/comments.
- PR/22/76 **Dates of next meetings**
Extra Ordinary Precept – Thursday 20th January 2022
Full Council – Thursday 27th January 2022
Estates and Environment – Thursday 10th February 2022
- There being no further business, the Chair closed the meeting at 8.50pm.