

Kimberley Town Council

Minutes of a meeting of the **Estates and Environment Committee**, Kimberley Town Council, held on **Thursday 10th February 2022** in the Committee Room, Kimberley Parish Hall, Newdigate Street, Kimberley, Nottinghamshire. The meeting commenced at 7.00pm.

Present: Cllr S Boneham Cllr N Doherty - Chair
Cllr J Dymond Cllr E Tansley Cllr I Wilson
Clerk - S Nolan Asst Town Clerk - J Darbyshire
Members of the public - None

EE/22/77 **Appointment of Chair**
Cllr N Doherty has been appointed Chair.

EE/22/78 **Apologies for absence**
Apologies for absence were received from Cllr T Rood.

EE/22/79 **Declarations of interest**
None.

EE/22/80 **Minutes**
The minutes of the meeting of the Committee held on the 11th November 2021, having been circulated to all Councillors, were taken as read.
The minutes were agreed as a true record and signed by the Chair.

EE/22/81 **Report upon action taken from above minutes**
Steve Walters has been appointed to cut the two long hedges at Knowle allotments at a cost of £1650 plus VAT. To be completed by the end of February.
The Memorial Tree has been planted at the Chapel, a plaque is to be added at a later date.
The winter planting has been completed.
Cllr N Doherty is still reviewing alternative phone and broadband providers.

EE/22/82 **Public question time**
None present.

EE/22/83 **Chapel**
A review was carried out of the potential new display panel. A couple of amendments were suggested, along with a QR code to link to the website for individuals to gain access to more information. Cllr I Wilson to make the changes and bring to the next Estates and Environment meeting. Kimberley Town Council are hoping it will be paid for by Broxtowe Borough Council, a grant has been applied for. Likely cost approximately £1000.

EE/22/84 **Buildings Maintenance Programme**
It was agreed to work with the existing programme and amend going forward if necessary. The Clerk is to set up a schedule, with April and October inspections. Volunteers may also be needed to help out initially. Some of the current rules with regards to what we need to check need clarification (see EE/22/90).

Cllr E Tansley departed at 7.45pm.

- EE/22/85 **Allotments**
Homeowners on Stocks Road have asked for some of the trees on Millfield allotment boundaries to be cut down. Quotes to be obtained.
Letters have gone out to all plot holders where they are still not being cultivated properly requesting they sort them out or give them up.
The allotment agreement needs reviewing before the renewals in April.
The lease agreement with Broxtowe Borough Council to be reviewed by Cllr J Dymond and the Clerk.
- EE/22/86 **Knowle Park Working Group**
Cllr J Dymond requested for someone else to follow up with the Knowle Park common land issue. Cllr N Doherty volunteered, will liaise with Cllr S Boneham. Cllr J Dymond thinks we should not need to appoint a solicitor, stated it is common land. Need to follow up with the Registrar at Nottinghamshire County Council. Cllrs N Doherty, I Wilson and S Boneham will arrange to meet and discuss any maintenance needed and bring the information to the next Estates and Environment meeting. Cllr S Boneham stated he believes there will still be funding available as long as we specify it is common land and inform how long Kimberley Town Council have been running things.
- EE/22/87 **Stag Recreation Registration / Robert Barber**
Cllr J Dymond to follow up.
- EE/22/88 **Environmental**
Nothing to report.
- EE/22/89 **Remembrance Day Poppies / Silhouettes**
To take to next Events meeting.
- EE/22/90 **Risk Assessments**
Cllr N Doherty suggested we ask for some guidance from NALC. Cllr J Dymond and the Clerk to discuss existing arrangements vs information Cllr J Dymond obtained from HSE. Cllr N Doherty to see what he can find on the Government website.
- EE/22/91 **Defibrillators**
All defibrillators have now been installed. There is now a notice on all notice boards and Kimberley Town Council's website of all the sites in Kimberley.
- EE/22/92 **Feedback to Full Council**
Cllr N Doherty suggested the committee feedback to Full Council after each meeting. He will do a short report after each Estates and Environment meeting for circulation. To be included on future agendas.
Items to be included:- 1) Millfield Allotments, 2) Risk Assessments, 3) Knowle Park common land, 4) Stag registration, 5) Buildings maintenance, 6) Historic display at the Chapel.
- PR/22/93 **Dates of next meetings**
HR – Thursday 17th February 2022
Full Council – Thursday 24th February 2022
Estates & Environment – Thursday 10th March 2022

There being no further business, the Chair closed the meeting at 8.45pm.