

Kimberley Town Council

Minutes of a meeting of the **Full Kimberley Town Council** held on **Thursday 31st March 2022**, in the Parish Hall starting at 7.00pm.

Present: Cllr S Boneham Cllr N Doherty Cllr J Dymond
Cllr A Mason Cllr N Oakden Cllr J Pearce
Cllr R Plumb Cllr T Rood – Chair Cllr J Wickham
Cllr I Wilson
County Cllr: Cllr P Owen (arrived 7.15pm)
Borough Cllrs: None
Council Officers: S Nolan – Town Clerk/RFO J Darbyshire - Asst. to Town Clerk
Members of the Public: None

The Chair welcomed Cllr R Plumb back.

TC/22/178 Apologies for Absence

Apologies for absence were received from Cllr S Bain, Cllr S McEntee, Cllr E Tansley, Cllr S Easom, Cllr M Crow and Cllr R Robinson.

TC/22/179 Declarations of Interest

Cllr T Rood declared a pecuniary interest in agenda item 26, Accounts for Payment, in respect of the Chapel on the Hill. Cllr N Oakden declared a pecuniary interest in agenda item 22, Storage Space at Stag Ground.

TC/22/180 Minutes

The minutes of the meeting of the Town Council held on the 24th February 2022, having been circulated to all Councillors, were taken as read and noted. The meeting adopted the minutes as a true and accurate record and were signed by the Chairman.

TC/22/181 Action taken from above Meeting

TC/22/162 - A Magnolia tree has been planted for the Platinum Jubilee in the gardens at the bottom of Newdigate Street. A plaque is to be added at a later date. Planning have been advised.

TC/22/162 - It has been confirmed by Planning that permissions are needed for all banners on railings.

TC/22/166 - The Clerk emailed a letter to Broxtowe Borough Council with the outcome of the boundary changes survey.

TC/22/172 - The service of the air conditioning at the Parish Hall and Chapel on the Hill has been booked.

TC/22/182 Committee Chair Update

Cllr N Doherty gave a brief update on the Estates and Environment meeting on 10th March 2022. Knowle Park Common Land status paperwork has been sent to the Clerk. There has been a meeting with Phil Bennet at Broxtowe Borough Council, he is happy with the outcome. We are still able to apply for grant funding, Nottinghamshire County Council, Broxtowe Borough Council and Swingate Residents should be kept informed of any action taken.

TC/22/183 **Questions / Statements from the Public**

None.

Cllr P Owen arrived at 7.15pm.

TC/22/184 **County Councillor Report**

Cllr P Owen reported on the following matters:-

The traffic regulation order for Gilthill has been signed off. Yellow lines will be added to the roads when the team is available. The restrictions apply to the pavements as well as the roads.

Nottinghamshire County Council wish to add a footpath to the map in front of the cottages at Babbington going across the fields to Strelley. It is hoped it will be a footpath only, not a bridleway. There is to be a six week consultation period. If there are any objections it will need to go to the Public Enquiry Inspector. The Clerk to write to support the proposal.

There have been complaints about anti-social behaviour behind the wall on Ruislip Close. Money will be made available by Nottinghamshire County Council to lower the wall to hopefully stop this happening.

Cliff Boulevard, High Spania and Holly Road are all in the programme for resurfacing. More roads and potholes will be added, there will be double the number of patching teams to deal with the outstanding issues. Cllr T Rood mentioned the potholes on Brewery Street need sorting urgently.

Cllr R Plumb said most of the drains in Kimberley have still not been cleaned out. Cllr P Owen said they should have been done in February or March. He will chase them up.

There appears to be a drainage issue on Holly Road, this looks like a Severn Trent issue.

Cllr N Doherty asked if there is any progress on issue of adding a crossing at Nine Corners.

Cllr P Owen will chase this up.

Cllr A Mason said there has been a lack of emptying and cleaning of litter bins and the litter bin at the top of Knowle Hill is too small. Cllr P Owen will try and get a bigger bin installed.

TC/22/185 **Borough Councillors Report**

None.

TC/22/186 **Noticeboards**

Cllrs N Doherty and S Boneham will give an update on the Noticeboards at the Estates and Environment meeting on 7th April 2022. They are to be included in the Building Maintenance Plan.

TC/22/187 **Social Media / Advertising**

Any and all official Kimberley Town Council social media content must be limited to: activities or events operating within the Parish Hall and activities or events within the local community put on by either a) the Council itself, or b) community led events, e.g. the Kimberley Christmas Market. Plus a welcoming post to new business ventures opening in Kimberley that have a shop frontage within the Kimberley area, e.g. Kimberley Craft Ales.

TC/22/188 **Recording of Public Meetings**

The recording of public meetings is allowed by law and is included in the standing orders.

- TC/22/189** **Agenda Format**
It was agreed agendas need to be simpler. Anything under 'Action taken from Previous Meeting' needs to have a brief update supported by the minute reference number to which it relates. If an item appears separately on the agenda do not include it under 'Action taken from Previous Meeting' to avoid duplication. If the Clerk receives an urgent item after the agenda has been published then it is to be dealt with by email. All quotes should be included on the 'Exempt' agenda, along with most HR items. All other expenditure should be included on the main agenda.
- TC/22/190** **Building Maintenance Programme**
Cllr I Wilson said there are five areas covered on the Building Maintenance Programme. He asked for more volunteers to assist with the checks.
- TC/22/191** **Grounds Maintenance Programme**
Cllr I Wilson said a programme has been put together for Kimberley Town Council's Handyman, some items will not be able to be done until September.
Cllr N Doherty is to chase up the possibility of a probation team to help out.
Follow up checks need to be carried out, to discuss at the Estates and Environment meeting.
- TC/22/192** **Allotments**
The Clerk has issued the renewal tenancy agreements for the allotments.
A replacement side gate has been requested at plots 9 and 10 Knowle Hill. Cllr T Rood will assess the situation and either make a new gate or block it off.

Cllr P Owen departed at 8.00pm.
- TC/22/193** **Chapel Display Panel**
The new design has been approved.
- TC/22/194** **Flag Pole Toll Bar Square**
It was agreed Kimberley Town Council will purchase a Union Jack flag and a Kimberley coat of arms flag for the new flag pole being erected at Toll Bar Square by Broxtowe Borough Council. Any additional flags will need to be proposed to Full Council and voted on.
- TC/22/195** **Health and Safety Representation**
Refer to Exempt items TC/22/206.
- TC/22/196** **Notifications to Councillors**
It was agreed all events, etc. will be notified to Councillors in advance.
- TC/22/197** **Levelling Up**
Last meeting Thursday 3rd March.
Next meeting Thursday 7th April.
- TC/22/198** **Planning Applications**
It has been noted that Broxtowe Borough Council are not notifying Kimberley Town Council of appeals on planning applications. The Clerk has written requesting that this is done in the future.

TC/22/199 **Storage Space at Stag Ground**

A request has been received from Cllr N Oakden to rent a piece of waste land at the Stag Ground. It was agreed to draw up a rental agreement for £25 per month, with two months notice to quit required from either party. The Clerk to write to CISWO to advise. Cllr N Doherty and the Clerk are to draw up a rental agreement.

TC/22/200 **Correspondence**

A schedule of correspondence received since the previous meeting of the Town Council was circulated to Councillors with the agenda. The information was received and noted by the meeting.

TC/22/201 **Training**

Refer to Exempt items TC/22/207.

TC/22/202 **Clerk's Report**

The Clerk reported the insurance payment for fire at the Stag Ground has now been agreed.

TC/22/203 **Accounts for Payment**

Circulated with the agenda papers for this meeting was a list of accounts received since the last meeting of the Town Council. This list was received, noted and approved by the meeting.

TC/22/204 **Dates of next meetings**

Estates & Environment – Thursday 7th April 2022
Full Council – Thursday 28th April 2022

TC/22/205 **Exclusion of the Public and Press**

It was **resolved** to exclude the public and Press from the remaining part of the meeting, since they include matters defined by the Local Government Act 1972 and the Public Bodies (admission to meetings) Act 1960. These matters relate to Staffing, and financial contracts and related aspects. (A record of decisions made is recorded on a formal attachment to these minutes, for the information of Town Councillors and Council Officers ONLY.)