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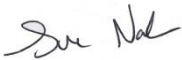
7th October 2022

Dear Councillor,

You are hereby summoned to attend a meeting of the **Estates and Environment** Council to be held on **Thursday 13th October 2022** in the Committee Room, Parish Hall, Newdigate Street, Kimberley, at **7.00pm**.

An agenda is set out below.

Yours faithfully



Town Clerk/Responsible Finance Officer

AGENDA

- EE/22/213 **Apologies for Absence**
- EE/22/214 **Declarations of Interest**
- EE/22/215 **Minutes**
The Minutes of Estates and Environment meeting held Thursday on 8th September 2022 attached.
- EE/22/216 **Millfield Allotments**
Lease arrangements, update from Cllr Jim Dymond, consider next steps.
Update on letters to allotment holders following June inspection, update from Clerk, consider further actions.
Complaint from Mrs Dawson regarding fence – Cllr Neil Doherty to update.
- EE/22/217 **Allotment Tenancy Agreements**
Cllr Neil Doherty to propose adoption of new tenancy wording from April 2023. Proposed Agreement attached.
- EE/22/218 **Estates and Environment Committee**
Cllr Neil Doherty to propose acceptance of Terms of Reference for Estates and Environment Committee, to be taken to next Full Council for approval. Proposed Terms of Reference attached.

- EE/22/219 **Miners Welfare Land Registration**
Cllr Jim Dymond to provide update on progress with Solicitors, consider and agree next actions.
- EE/22/220 **Knowle Park Project**
Cllr Neil Doherty to update on status and likely timescales.
- EE/22/221 **Building Inspections**
Clerk to provide update on ongoing repairs, including Parish Hall seals, and contact with builders over Flats blown windows (in warranty period).
Clerk to update on broken intercom in Flats.
Review status of any remaining building inspections for 2022. Consider next steps.
- EE/22/222 **Grounds Inspections**
Feedback to Broxtowe Borough Council – update on any response from Clerk.
Hedge at bottom of Knowle Hill Allotments, consider challenges identified during inspection and agree course of action.
Broken Planter in Toll Bar Square. Consider whether to repair, replace or leave as is.
- EE/22/223 **Plot signs on allotments**
Update from Cllr Trevor Rood.
- EE/22/224 **Almond Close Community Garden**
Cllr Neil Doherty to update, consider next steps.
- EE/22/225 **Chapel Repairs**
Clerk to provide update on Chapel Grant application.
Damaged slates, progress with arranging repairs – update from Clerk (Cllrs T Rood and A Mason to carry out).
Potholes around Chapel. Cllr Jim Dymond to update on responsibilities for maintenance.
Agree appropriate course of action.
- EE/22/226 **Chapel Notice Board**
Cllr Ian Wilson to update on progress with new board and supporting website information.
- EE/22/227 **Chapel Bulb Planting**
Cllr Neil Doherty to update on timescales for planting.
- EE/22/228 **Chapel Memorial Tree**
Request from Broxtowe Borough Council to relocate, Cllr N Doherty to propose moving tree to different location at request of Cemeteries Office.
- EE/22/229 **Chapel Sign**
Cllr Trevor Rood to request a new sign for the Chapel on the Hill. Draft and quote attached.
- EE/22/230 **Probation Service**
Involvement in buildings or grounds maintenance. Consider whether to progress this and how to move forward.

- EE/22/231 **Lengthsman Scheme**
Cllr Sam Boneham to update group on timetable for training, and potential adoption of scheme.
- EE/22/232 **Hedgehog Tunnels**
Cllr Neil Doherty to propose 50 tunnels are split equally between 3 primary schools, cubs and brownies.
- EE/22/233 **Petanque Pistes**
Cllr Sam Boneham to update on progress with Working Group.
- EE/22/234 **Stag Pavilion**
Discuss possibility of having plans drawn up.
- EE/22/235 **Kimberley Bowls Club Changing Room for Visitors**
Discussion about the purchase of a wooden shed to use as a changing room for visitors, attached.
- EE/22/236 **Old Photocopier**
Consider best course of action for disposal. Clerk to provide background.
- EE/22/237 **Bridge on Footpath between Flixton Park and Chilton Drive**
Request for Kimberley Town Council to ask Broxtowe Borough Council to carry out maintenance of the bridge, details attached.
- EE/22/238 **Maintenance of Play Park Equipment**
Request for Kimberley Town Council to ask Broxtowe Borough Council to carry out any maintenance required on play equipment on the Stag Park and Knowle Park.
- EE/22/239 **Budgeting for 2023-2024**
Discuss initial budget submissions.
- EE/22/240 **Feedback to Full Council**
Activities or progress to update Full Council.
Motions or proposals to take to Full Council, including wording.
- EE/22/241 **Public Question Time**
- EE/22/242 **Dates of Next Meetings**
Full Council – Thursday 27th October 2022
HR – Thursday 3rd November 2022
Estates and Environment – Thursday 10th November 2022
- EE/22/243 **Exclusion of Public and Press**
RESOLVED that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 12A of the Act (Staffing Issue).
No Excluded Items.