

Kimberley Town Council

Minutes of a meeting of the **Estates and Environment Committee**, Kimberley Town Council, held on **Thursday 13th October 2022** in the Committee Room, Kimberley Parish Hall, Newdigate Street, Kimberley, Nottinghamshire. The meeting commenced at 7.00pm.

Present: Cllr S Boneham Cllr N Doherty - Chair Cllr J Dymond – Vice Chair
Cllr T Rood Cllr E Tansley Cllr I Wilson
Council Officers: J Darbyshire - Assistant Town Clerk
Members of the public - None

- EE/22/213 **Apologies for Absence**
No apologies were received.
Cllr S Bain was absent.
- EE/22/214 **Declarations of Interest**
None declared.
- EE/22/215 **Minutes**
The Minutes of the Estates and Environment meeting held on Thursday on 8th September 2022, having been circulated to all Councillors, were taken as read. The minutes were agreed as a true record and signed by the Chair.
- EE/22/216 **Millfield Allotments**
A letter will be sent to the lease holder of plot 7 and 17 stating if there is no obvious improvement by 1st January 2023 the lease will be terminated and both plots offered to people on the waiting list.
Mrs Dawson has been advised that once the nettles die back the ivy growing up her fence will be cut back.
- EE/22/217 **Allotment Tenancy Agreements**
It was agreed to propose to Full Council to adopt the new tenancy wording from April 2023.
- EE/22/218 **Estates and Environment Committee**
It was agreed to accept the Terms of Reference for Estates and Environment Committee, to be taken to next Full Council for approval.
- EE/22/219 **Miners Welfare Land Registration**
Awaiting further explanations from the solicitor.
- EE/22/220 **Knowle Park Project**
FCC have agreed their payment for this project. The third party contribution has now been paid. Still awaiting some quotes for the cycle track.
- EE/22/221 **Building Inspections**
Cllr T Rood has volunteered to replace the broken seals on the Parish Hall if Kimberley Town Council purchase the seals. Cllr E Tansley has volunteered to take a look at the broken intercom in the flats, accompanied by Cllr T Rood. The Clerk to speak to the residents to confirm that will be okay.

- EE/22/222 **Grounds Inspections**
The Clerk to chase up a response from the email to Broxtowe Borough Council in respect of grounds maintenance. To involve the Borough Councillors to see if they can help.
To obtain quotes for cutting the hedges at Knowle Hill allotments down to six feet so the Kimberley Town Council Handyman can maintain them.
Broken Planter in Toll Bar Square to be repaired by the Handyman and Cllr T Rood.
- EE/22/223 **Plot Signs on Allotments**
Cllr Trevor Rood has the wood ready for the plot signs. Cllr N Doherty offered for his wife to sign write them.
- EE/22/224 **Almond Close Community Garden**
To be shelved as there has been no further communication in respect of this.
- EE/22/225 **Chapel Repairs**
The Clerk and RFO to request an update on the Chapel Grant application. To involve Cllr P Owen to see if he can help.
Cllr T Rood has replaced some of the broken slates on the roof. To obtain a few more slates to complete the job.
Potholes around Chapel need repairing. To establish whether this is the responsibility of Kimberley Town Council or Broxtowe Borough Council.
- EE/22/226 **Chapel Notice Board**
The new board and supporting website has been completed.
- EE/22/227 **Chapel Bulb Planting**
Cllr Neil Doherty is communicating with Chris Riley at Broxtowe Borough Council to establish the best course of action.
- EE/22/228 **Chapel Memorial Tree**
The request from Broxtowe Borough Council to relocate the tree has been dropped, they have agreed the tree and the memorial stones can stay where they are.
- EE/22/229 **Chapel Sign**
It was agreed to add £3000 to the budget for 2023/24 for a new sign for the Chapel on the Hill. Cllr T Rood will also try and apply for a grant.
- EE/22/230 **Probation Service**
It was agreed not to proceed with this.
- EE/22/231 **Lengthsman Scheme**
A decision is to be made after the training session on 25th October 2022.
- EE/22/232 **Hedgehog Tunnels**
It was agreed the 50 tunnels are split equally between three primary schools, cubs and brownies.
- EE/22/233 **Petanque Pistes**
A Working Group has been set up to progress the expansion of the Petanque Club.

- EE/22/234 **Stag Pavilion**
It was agreed to obtain some quotes to have new plans drawn up for a new pavilion.
- EE/22/235 **Kimberley Bowls Club Changing Room for Visitors**
It was agreed the Bowls Club will need to complete a grant application and provide details of their finances.
- EE/22/236 **Old Photocopier**
Cllr S Boneham would like the old photocopier. He has asked around locally and cannot find anybody else who is interested. A decision to be made by the office.
- EE/22/237 **Bridge on Footpath between Flixton Park and Chilton Drive**
This should be maintained by Nottinghamshire County Council. Cllr I Wilson to contact Cllr P Owen.
- EE/22/238 **Maintenance of Play Park Equipment**
A new gate is needed on the Stag play area as the current one isn't closing and has already been repaired a few times. This is a Health and Safety issue. To obtain some quotes. Kimberley Town Council need to source a contractor to do any repairs on the play equipment. The Clerk to email Sue Stack at Nuthall to ask who they use.
- EE/22/239 **Budgeting for 2023-2024**
Cllrs Boneham, Doherty and Dymond have prepared some proposals for 2023/24 First Draft Budget. Cllr J Dymond to meet with the RFO to discuss budget submissions.
- EE/22/240 **Feedback to Full Council**
Cllr N Doherty is do a short report to Full Council in respect of Terms of Reference, Allotment Tenancy Agreement and a new Chapel sign.
- EE/22/241 **Public Question Time**
None present
- EE/22/242 **Dates of Next Meetings**
Extraordinary – Thursday 20th October 2022
Finance - Thursday 20th October 2022
Full Council – Thursday 27th October 2022
Events – Tuesday 1st November 2022
HR – Thursday 3rd November 2022
Estates and Environment – Thursday 10th November 2022
- EE/22/243 **Exclusion of Public and Press**
RESOLVED that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 12A of the Act (Staffing Issue).
No Excluded Items.

There being no further business, the Chair closed the meeting at 9.15pm.