

Kimberley Town Council



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2nd February 2023

Dear Councillor

You are hereby summoned to attend a meeting of the **Estates and Environment Committee** to be held on **Thursday 9th February 2023** in the Committee Room, Parish Hall, Newdigate Street, Kimberley, at **7.00pm**.

An agenda is set out below.

Yours faithfully

Town Clerk

AGENDA

- EE/23/290 **Apologies for Absence**
- EE/23/291 **Declarations of Interest**
- EE/23/292 **Minutes**
The Minutes of Estates and Environment meeting held on Thursday 12th January 2023 attached.
- EE/23/293 **Public Question Time**
- EE/23/294 **Miners Welfare Land Registration**
Cllr J Dymond to update on progress with Shakespeare Martineau in respect of an 'options paper' and on communication with the Charity Commission.
- EE/23/295 **Knowle Park Project**
Cllr N Doherty to update on progress with the project to date.
- EE/23/296 **Spring Planting/Hanging Baskets**
Clerk to provide quotes for Spring Planting.

- EE/23/297 **Recycling Bin for Parish Hall**
Domestic-type bin obtained, confirm emptied by Broxtowe.
- EE/23/298 **Building Inspections/Repairs**
Clerk to update on quotes for new intercom in flats.
Clerk/Cllr N Doherty to update on progress with addressing items flagged in the building/HSE checklist reviews (reviews attached), draft Hirer Checklist and Additional Routine Checklists.
Cllr I Wilson to update on changes to Buildings Inspection Programme for the new year (including basic safety checks).
Discuss requirement for inspections across all properties.
- EE/23/299 **Grounds Inspections**
Outdated directional sign in Toll Bar Square now removed.
Cllr N Doherty and Cllr I Wilson to update on quotes for hedge cutting at Knowle Hill allotments.
Clerk to update on work to repair broken planter on Toll Bar Square (by Cllr T Rood and Council Handyman) post-Christmas.
Review of Land Assessment Programme for the new year, to be updated to include access path to Millfield Allotments.
Cllr N Doherty to update on issue with path maintenance between Noel Street and Stag Playground.
- EE/23/300 **Chapel Repairs**
Clerk to update on resubmitted grant for repairs to the brickwork on the Chapel.
Cllr T Rood to update on repair to remaining slates at Chapel.
Cllr N Doherty to update on correspondence with Steve Woodward in relation to repairs to the road surface at the Chapel.
- EE/23/301 **Lengthsman Scheme**
Cllr N Doherty to update on 'kick-off' meeting with Council Handyman (meeting record attached, included scope, risk assessment, equipment needed). Clerk to update meeting on progress on actions from meeting.
RFO to submit evidence and invoice to Nottinghamshire County Council during February 2023.
- EE/23/302 **Maintenance of Play Park Equipment**
Cllr I Wilson to update on arrangements for playground inspections, including meeting with Broxtowe Borough Council Inspector.
Cllr I Wilson to update on urgent repair to floor to resolve a trip hazard at the Stag Playground (photo and estimate for repair attached).

- EE/23/303 **Welcome to Kimberley Sign**
Bid submitted to SPF fund to replace this sign.
- EE/23/304 **Pétanque Pistes**
Review plans for Pétanque area on Miners Welfare Ground. Cllr J Dymond to propose meeting with Pétanque committee to discuss development plans.
- EE/23/305 **Litter Picking in Kimberley**
Cllr S Boneham to update on request for litter picking group and associated generic volunteer and risk assessment documents (to be subsequently agreed at Full Council). Documents attached.
- EE/23/306 **Health and Safety Working Group**
Review and agree scope and priorities and way of working.
- EE/23/307 **Signposts and Mosaic Tiles**
Cllr S Boneham to propose Parish Hall signpost to be installed outside flats/hall and commissioning of additional mosaic tiles in Toll Bar Square.
- EE/23/308 **Feedback to Full Council**
Cllr N Doherty is do a short feedback report for Full Council.
- EE/23/309 **Dates of Next Meetings**
Full – Thursday 23rd February 2023
Events – 2nd March 2023
Estates and Environment – Thursday 9th March 2023
- EE/23/310 **Exclusion of Public and Press**
RESOLVED that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 12A of the Act (Staffing Issue).
No Excluded Items.