

Kimberley Town Council

Minutes of a meeting of the **Kimberley Town Council** held on **Thursday 26th January 2023**, in the Parish Hall starting at 7.00pm.

Present:

Cllr S Bain	Cllr S Boneham	Cllr N Doherty
Cllr J Dymond	Cllr D Fewster	Cllr A Mason
Cllr N Oakden	Cllr R Plumb – Vice Chair	Cllr T Rood – Chair
Cllr E Tansley	Cllr J Wickham	Cllr I Wilson
County Cllr:	Cllr P Owen	
Borough Cllrs:	Cllr M Crow	
Council Officers:	J Darbyshire - Town Clerk and J Robertson - RFO	
Members of Public:	Two	

- TC/23/391 **Apologies for Absence**
Absent, no apologies given, Cllr S McEntee, Cllr J Pearce, Borough Cllr S Easom and Borough Cllr R Robinson.
- TC/23/392 **Declarations of Interest**
Cllr J Dymond and Cllr E Tansley declared pecuniary interests in agenda item TC/23/406 Grant Applications in respect of Kimberley Institute Cricket Club and Kimberley Scouts and Cllr T Rood TC/23/418 Accounts for Payment in respect of the Chapel on the Hill.
- TC/23/393 **Minutes of Full Council**
The Minutes of Full Council Meeting 24th November, having been circulated to all Councillors, were taken as read and noted. The meeting adopted the minutes as a true and accurate record and they were signed by the Chair.
- TC/23/394 **Levelling Up Fund**
Cllr N Oakden gave an update on the successful Levelling Up bid. Thanks were given to Cllr N Doherty, Cllr N Oakden and Cllr T Rood for all the hard work they have put into the bid.
- TC/23/395 **Public Question Time**
None
- TC/23/396 **Reports from County Councillor**
Cllr P Owen reported on the following matters:-
Highways think a one-way system on Victoria Street would cause too many problems. They are to do a consultation about introducing a residents only parking scheme.
The footpaths opposite Kimberley Primary School are to be resurfaced in February half term. It is planned to allocate five new areas as nature reserves, one being the Great Northern Route through Kimberley.
The residents of Babbington have requested a footpath to run through the village. It will be sent out to consultation.
Cllr N Doherty asked Cllr P Owen if he can arrange to get the drains at the end of Newdigate Street and on Brewery Street cleaned. Cllr P Owen will ask Highways to take a look.
Cllr R Plumb mentioned lamp column number six on James Street has been removed as it was damaged. Cllr P Owen to see if he can arrange to have it re-instated.

TC/23/397

Reports from Borough Councillors

Cllr M Crow reported on the following matters:-

Cllr T Rood asked if there is a possibility the Medical Centre car park would be able to be used for the new Community Hub. It is thought to be owned by Broxtowe Borough Council but leased to the NHS. Advised that the Clerk should write to Broxtowe Borough Council to clarify and see if it can be used by Kimberley Town Council.

Cllr N Doherty asked to chase up the addition of the central reservation at Nine Corners.

Cllr A Mason asked to chase up the permissions for the signage at the Vape shop.

Cllr P Owen said he is also chasing Nottinghamshire County Council in respect of the central reservation at Nine Corners.

TC/23/398

Committee Updates

The Events Committee gave a brief update on the meeting on 5th January 2023.

The Estates and Environment Committee gave a brief update on the meeting on 12th January 2023.

The HR Committee gave a brief update on the meeting on 17th January 2023 attached.

TC/23/399

Policies and Procedures

It was **resolved** to adopt the Computers & Technologies Policy with the addition of virus protection.

TC/23/400

Health and Safety Working Group

It was **resolved** to form a working group to review Council's Health and Safety procedures in relation to buildings. The group will consist of Cllr S Boneham, Cllr N Doherty, Cllr J Dymond, Cllr A Mason, Cllr T Rood and Cllr I Wilson.

TC/23/401

Policies Advisory Group

It was **resolved** to form a Policies Advisory Group. The group will consist of Cllr S Boneham, Cllr N Doherty, Cllr J Dymond and Cllr J Wickham.

TC/23/402

Terms of Reference

It was **resolved** to approve the Events Committee Terms of Reference as amended by the Events Committee on 5th January.

It was **resolved** to approve the HR Committee Terms of Reference as amended by the HR Committee on 17th January.

TC/23/403

Warm Hub

It was **resolved** to discontinue the Warm Hub due to not having any takers. If there is a need for it in the future it will be re-instated.

TC/23/404

Mayor's Tea Party

It was requested that any details of nominations be sent by email to the Clerk by midday on 27th January so they can be forwarded to the Civic Office.

TC/23/405

Kimberley Petanque Club Permissions

It was **resolved** to give permission to the Petanque Club to use the space between the Football Ground and Bowls Club to extend and improve the Petanque playing area and facilities.

TC/23/406

Grant Applications

The grant discussion was moved towards the end of the meeting to allow Cllr J Dymond to leave before the discussion commenced.

It was agreed to give a grant of £1000 to Kimberley Bowls Club towards a changing room for visitors.

It was agreed to give a grant of £483 to Second Kimberley Scout Group for improvements to a canopy on the side of Kettlebrook Lodge.

It was agreed to give a grant of £1900 to Kimberley Institute Cricket Club towards the Clubhouse roof that has been repaired.

It was agreed to give a grant of £1900 to Kimberley Petanque Club towards increasing the capacity of the Club.

TC/23/407

Miners Welfare Land Registration

Cllr J Dymond reported that a report has been received from solicitors Shakespeare Martineau. Some questions need to be answered before a plan of action can be brought to Council for approval but the way forward now looks clear.

TC/23/408

Civility and Respect Pledge

It was **resolved** to sign up to the NALC and SLCC Civility and Respect Pledge.

TC/23/409

Planning Applications

Kimberley Town Council to send an objection in respect of the potential development on Main Street. It is within a conservation area, the proposed development is out of character and there is a lack of adequate parking facilities.

Cllr P Owen, Cllr M Crow and one member of public left at 8.00pm.

TC/23/410

Correspondence

A schedule of correspondence received since the previous meeting of the Town Council was circulated to Councillors with the agenda. The information was received and noted by the meeting.

TC/23/411

Pension Scheme

Council approved expenditure over and above the 2022-2023 budget to enable Council staff to retrospectively join the local government pension scheme as required by law.

It was also noted the RFO can join the pension scheme from commencement of employment.

TC/23/412

Town Clerk Job Description

It was noted this needs the addition of who the Town Clerk reports to and who the Town Clerk manages.

TC/23/413

Bank Signatories

It was **resolved** Cllr S Boneham, Cllr N Doherty, Cllr A Mason, Cllr T Rood, Jane Robertson and Julie Darbyshire are to be bank signatories.

TC/23/414

Clerk's Report

Insurance policy was updated in December 2022 to include data breach/GDPR. £27.92 for the rest of this year, until June 2023.

- TC/23/415 **Shredder**
It was **resolved** to purchase a bigger cross-cut shredder to enable Kimberley Town Council to dispose of confidential information as appropriate and avoid paying a third party to do it.
- TC/23/416 **Mobile Phone**
It was **resolved** to purchase a pay as you go mobile phone to enable authorisation of card payments.
- TC/23/417 **2023/24 Budget**
The RFO had made two small amendments to the budget circulated which resulted in a slightly larger balance of £7322 to move to general reserves. This was approved. RFO to circulate the agreed budget with the amendments and precept increase.
It was **resolved** to increase the precept by 2.5% for 2023-2024.
- Cllr S Bain left at 8.40pm.
- TC/23/418 **Accounts for Payment**
Circulated with the agenda papers for this meeting was a list of accounts received since the last meeting of the Town Council. This list was received, noted and approved by the meeting with the exception of the Sutcliffe payment which will not be made until works are complete.
- TC/23/419 **Dates of Next Meetings**
Estates and Environment – Thursday 9th February 2023
Full Council – Thursday 23rd February 2023
Events – Thursday 2nd March 2023
- Cllr J Dymond left at 9.00pm.
- TC/23/420 **Exclusion of Public and Press**
RESOLVED that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 12A of the Act (Staffing Issue).
- TC/23/421 **Staff Salaries**
It was noted that it was agreed at the HR meeting on 17th January 2023 that the Handyman will be on the NALC pay scales from 1st April 2023.
- There being no further business, the Chair thanked Councillors for their contributions and closed the meeting at 9.25pm.