

Kimberley Town Council



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30th March 2023

Dear Councillor

You are hereby summoned to attend a meeting of the **Events Committee** to be held on **Thursday 6th April 2023** in the Committee Room, Parish Hall, Newdigate Street, Kimberley, at **7.00pm**.

An agenda is set out below.

Yours faithfully

Town Clerk

AGENDA

- EV/23/041 **Apologies for Absence**
- EV/23/042 **Declarations of Interest**
Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.
- EV/23/043 **Minutes of Events**
The Minutes of the Events meeting Thursday 2nd March attached.
- EV/23/044 **Coronation Picnic in the Park**
Confirmation of current stall and food vendor numbers, identifying how many more we need/can fit.
Approve the advertisement material.
Approve the risk assessments and event management plan.
Organise event staff/volunteers - assess gaps and request for more volunteers from Full Council.

- EV/23/045 **Wedding Fair**
Start looking at the plan for stalls, advertising, etc.
- EV/23/046 **Food Festival**
Date change to Saturday 8th July.
To organise road closures, stewards and car park closures.
- EV/23/047 **Levelling Up Fund Update**
Cllr N Oakden to update on the progress of the purchase of the illuminations.
- EV/23/048 **Public Question Time**
- EV/23/049 **Exclusion of Public and Press**
RESOLVED that, under Public Bodies (Admission to Meetings) Act 1960,
the public and press be excluded from the meeting for the following items of
business on the grounds that it involves the likely disclosure of exempt
information.
No Excluded Items.