

## Kimberley Town Council

Minutes of a meeting of the **Estates and Environment Committee**, Kimberley Town Council, held on **Thursday 9<sup>th</sup> February 2023** in the Committee Room, Kimberley Parish Hall, Newdigate Street, Kimberley, Nottinghamshire. The meeting commenced at 7.00pm.

**Present:** Cllr S Boneham Cllr N Doherty - Chair  
Cllr J Dymond – Vice Chair Cllr T Rood  
Cllr I Wilson  
Council Officers: J Darbyshire - Town Clerk  
Members of the public: None

EE/23/290 **Apologies for Absence**  
Absent, no apologies received, Cllr S Bain and Cllr E Tansley.

EE/23/291 **Declarations of Interest**  
None declared.

EE/23/292 **Minutes**  
The Minutes of the Estates and Environment meeting held on Thursday 12<sup>th</sup> January 2023, having been circulated to all Councillors, were taken as read. The minutes were agreed as a true and accurate record and signed by the Chair.

EE/23/293 **Public Question Time**  
None present.

EE/23/294 **Miners Welfare Land Registration**  
The solicitor's report has been received, further questions have been asked and answers given. The Working Party (Town Clerk Julie Darbyshire, Cllr N Doherty, Cllr J Dymond and Cllr T Rood) will now move to the next stage by consulting with CISWO. A request to meet them has been made. Thanks were given to Cllr J Dymond for all of the time he has committed to this project.

EE/23/295 **Knowle Park Project**  
Cllr N Doherty gave an update on progress with the project to date. The installation of the play equipment will commence week commencing 20<sup>th</sup> February and is expected to take up to three weeks. The work on the cycle track is due to commence after 21<sup>st</sup> April.

EE/23/296 **Spring Planting/Hanging Baskets**  
It was agreed to purchase 200 mixed bedding plants and 150 mixed perennials from Rueben Shaw for spring planting around Kimberley. It was agreed to put a proposal to Full Council to go ahead with the quotation from Plantscape for the supply of hanging baskets and weekly watering. We can provide our own Cherry Picker.

- EE/23/297     **Recycling Bin for Parish Hall**  
Domestic-type bin obtained and is being emptied by Broxtowe Borough Council.
- EE/23/298     **Building Inspections/Repairs**  
The Clerk to chase up the quotes for the new intercom in the flats.  
A weekly checklist to be done for the Handyman for hall safety inspections as necessary.  
A Hirer Checklist to be done for everybody hiring the hall. To also be put up in the foyer, along with a Defibrillator notice.  
Handyman to add additional shelf in the lockable cleaning cupboard.  
The Clerk to order four additional Emergency Exit signs.  
The Clerk to chase the electrician in respect of additional sockets in the Parish Hall.  
Additional routine Checklists to be done for the Clerk. To be included on future Estates and Environment agendas for updates.  
There will need to be professional Health and Safety checks on all additional buildings at a later date.
- EE/23/299     **Grounds Inspections**  
Outdated directional sign in Toll Bar Square has now been removed.  
Some quotes for hedge cutting at Knowle Hill allotments have been received. It was agreed to contract Steve Walters to cut the hedge at Knowle Hill allotments down to 2 meters at a cost of £1350. Kimberley Town Council Handyman can then maintain the hedge at this height. There are also some holes in the hedge that need repairing.  
Clerk to ask the Handyman to repair the broken planter in Toll Bar Square.  
Cllr I Wilson to update the Land Maintenance Programme for the new year to include additional areas.  
The residents who have put access gates through hedges onto the Stag access road and and play area are to be told they must be removed.
- EE/23/300     **Chapel Repairs**  
Waiting for an update on the resubmitted grant for repairs to the brickwork on the Chapel. Also added to SPF Fund requests.  
The Chapel roof needs to be checked over and repaired as necessary by a qualified roofer.  
Broxtowe Borough Council to repair the road surface at the Chapel, Cllr N Doherty to chase up.
- EE/23/301     **Lengthsman Scheme**  
Cllr N Doherty gave an update on the meeting with the Handyman in respect of the Lengthsman Scheme. The Clerk has ordered the equipment requested. RFO to submit evidence and invoice to Nottinghamshire County Council during February 2023.

- EE/23/302     **Maintenance of Play Park Equipment**  
It was agreed to continue with the weekly playground inspections carried out by the Broxtowe Borough Council Inspector.  
An urgent repair to the floor under the single point swing at the Stag Playground will be carried out in conjunction with the new installation at Knowle Park.
- EE/23/303     **Welcome to Kimberley Sign**  
Bid submitted to SPF fund to replace this sign.
- EE/23/304     **Pétanque Pistes**  
Cllr S Boneham, Cllr J Dymond and Cllr T Rood to meet with Neil Coy to discuss development plans.
- EE/23/305     **Litter Picking in Kimberley**  
The Clerk to chase up the request to Broxtowe Borough Council to provide litter picking equipment.  
Volunteer Policy and Risk Assessment to be agreed at Full Council.
- EE/23/306     **Health and Safety Working Group**  
Covered in EE/23/298.
- EE/23/307     **Signposts and Mosaic Tiles**  
Cllr S Boneham to order a new sign for the Parish Hall.  
Cllr S Boneham to look further into adding more mosaic tiles in Toll Bar Square.
- EE/23/308     **Feedback to Full Council**  
Cllr N Doherty is do a short feedback report for Full Council.
- EE/23/309     **Dates of Next Meetings**  
Full – Thursday 23<sup>rd</sup> February 2023  
Events – 2<sup>nd</sup> March 2023  
Estates and Environment – Thursday 9<sup>th</sup> March 2023
- EE/23/310     **Exclusion of Public and Press**  
RESOLVED that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 12A of the Act (Staffing Issue).  
**No Excluded Items.**
- There being no further business, the Chair thanked Councillors for their contributions and closed the meeting at 9.10pm.