

Kimberley Town Council



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12th May 2023

Dear Councillor

You are hereby summoned to attend the **Annual** meeting of the **Full Council** to be held on **Thursday 25th May 2023** in the Committee Room, Parish Hall, Newdigate Street, Kimberley, at **7.00pm**.

An agenda is set out below.

Yours faithfully



Town Clerk

AGENDA

- TC/23/483 **Election of Chair of the Council**
- TC/23/484 **Chair Acceptance of Office**
Newly elected Chair to sign acceptance of position.
- TC/23/485 **Election of Mayor of Kimberley** (if candidates nominated)
- TC/23/486 **Mayor Acceptance of Office**
Newly elected Mayor to sign acceptance of position.
- TC/23/487 **Election of Vice Chair of the Council**
- TC/23/488 **Co-Option**
Application from Jackie Wickham.
- TC/23/489 **Apologies for Absence**
- TC/23/490 **Declarations of Interest**
Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

- TC/23/491 **Minutes of Full Council**
The minutes of Full Council meeting 27th April 2023 attached.
- TC/23/492 **Report from County Councillor**
- TC/23/493 **Reports from Borough Councillors**
- TC/23/494 **Levelling Up Fund**
Update on any progress on the Levelling Up Fund.
- TC/23/495 **Parish Hall Relocation**
To note and receive report on Parish Hall relocation project progress AND to resolve recommended proposals for suggested timeline of work, working party appointments and other suggested actions. Attached.
- TC/23/496 **Clerk's Report**
Attached.
- TC/23/497 **Terms of Reference and Delegation Arrangements**
Review of Terms of Reference, delegation arrangements, etc and resolution of recommended proposals. Report attached.
- TC/23/498 **Appointment of Committee Members**
Estates & Environment Committee
Events Committee
Finance Committee
HR Committee
- TC/23/499 **Appointment of Committee Chairs**
- TC/23/500 **Standing Orders and Financial Regulations**
Review and adoption of appropriate Standing Orders and Financial Regulations.
- TC/23/501 **Arrangements with Local Authorities**
Millfield allotments and Cemetery - Broxtowe Borough Council
Lengthsman Scheme - Nottinghamshire County Council
- TC/23/502 **Asset Registers**
Review of inventory of land and other assets including buildings and office equipment.
- TC/23/503 **Insurance Cover**
Confirmation of arrangements for insurance cover in respect of all insurable risks.
- TC/23/504 **Subscriptions**
Review of any Council and/or staff subscriptions to other bodies.

- TC/23/505 **Policies and Procedures**
Review of Policies and Procedures, including Complaints Procedure, and resolution of recommended proposals. Report attached.
- TC/23/506 **Section 137 Expenditure**
Review of Expenditure incurred under section 137 of the Local Government Act 1972.
- TC/23/507 **Meeting Dates**
Proposed meeting dates for 2023/2024, attached.
- TC/23/508 **Correspondence**
To receive and note.
- TC/23/509 **Accounts for Payment**
To receive and note.
- TC/23/510 **AGAR**
To potentially restate AGAR 2021/2022.
- TC/23/511 **Parish Hall Relocation**
To note and receive report on Parish Hall relocation project progress AND to resolve recommended proposals for suggested timeline of work, working party appointments and other suggested actions.
- TC/23/512 **Planning Applications**
Attached.
- TC/23/513 **Dates of Next Meetings**
Events – Thursday 1st June 2023
Estates and Environment – Thursday 8th June 2023
HR – Thursday 15th June 2023
Finance – Thursday 22nd June 2023
Full – Thursday 29th June 2023
- TC/23/514 **Exclusion of Public and Press**
RESOLVED that, under Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information.