

Kimberley Town Council

Minutes of the **Annual** meeting of **Kimberley Town Council** held on **Thursday 25th May 2023**, in the Committee Room, Parish Hall, Newdigate Street, Kimberley starting at 7.00pm.

Present: Cllr S Boneham Cllr G Collings Cllr N Dewsbury
Cllr N Doherty - Chair Cllr J Dymond Cllr I Forrester
Cllr A Mason Cllr N Oakden Cllr T Rood – Vice Chair
Cllr P Saunders Cllr J Wickham
County Cllr: Cllr P Owen
Borough Cllrs: Cllr A Cooper, Cllr C Carr and Cllr W Mee
Council Officers: J Darbyshire - Town Clerk
Members of Public: Eleven

TC/23/483 **Election of Chair of the Council**

It was **resolved** by a majority vote that Cllr N Doherty be appointed Chair of the Kimberley Town Council for the year 2023/24.

TC/23/484 **Chair Acceptance of Office**

Cllr N Doherty signed a Declaration of Acceptance of Position of Chair.

TC/23/485 **Election of Mayor of Kimberley** (if candidates nominated)

It was **resolved** by a majority vote that Cllr T Rood be appointed Mayor of the Kimberley Town Council for the year 2023/24.

TC/23/486 **Mayor Acceptance of Office**

Cllr T Rood signed a Declaration of Acceptance of Position of Mayor.

TC/23/487 **Election of Vice Chair of the Council**

It was **resolved** by a majority vote that Cllr T Rood be appointed Vice Chair of the Kimberley Town Council for the year 2023/24.

TC/23/488 **Co-Option**

It was **resolved** by a majority vote that Jackie Wickham will be co-opted onto Kimberley Town Council. The relevant paperwork was completed and Cllr J Wickham was invited to join the meeting.

TC/23/489 **Apologies for Absence**

Apologies for absence were received from Cllr C Eyre, Cllr D Fewster, Cllr K Ridings and Cllr I Wilson.

TC/23/490 **Declarations of Interest**

Cllr S Boneham and Cllr T Rood declared pecuniary interests in agenda item TC/23/509, Accounts for Payment, in respect of retirement party cake and the Chapel on the Hill respectively. Cllr N Oakden declared a potential pecuniary

interest in agenda items TC/23/494, Levelling Up Fund Update, and TC/23/495, Parish Hall Relocation.

TC/23/491 **Minutes of Full Council**

The Minutes of Full Council Meeting 27th April 2023, having been circulated, were taken as read and noted. The meeting adopted the minutes as a true and accurate record and they were signed by the Chair.

TC/23/492 **Report from County Councillor**

CLlr P Owen reported on the following matters:-

- An environmental weight restriction on Church Hill will still allow HGVs to drive up there as they are exempt. The Clerk to write to Sainsburys requesting their lorries do not go up Church Hill.
- The grass verges on Maws Lane have been levelled and re-seeded. Cllr P Owen asked if he can be advised of any more that need doing going forward.
- There is to be a traffic regulation consultation for more parking restrictions at Kimberley Primary School on Swingate.
- There is no drop kerb at Nine Corners as it was omitted from the Section 106. It has been passed to Highways Control for review.

TC/23/493 **Reports from Borough Councillors**

CLlr A Cooper reported on the following matters:-

- £2.14 million has been received for the Levelling Up Fund. A request was made by Kimberley Town Council that we receive a full breakdown of all monies spent.
- There is a Cabinet Meeting on 6th June where they should be setting up the Levelling Up Fund Board.

Borough Councillor Committees:-

CLlr A Cooper

- Cabinet
- Licensing and Appeals Committee
- Planning Committee (substitute)

CLlr C Carr

- Council
- Cabinet Portfolio Holder for Leisure and Health

CLlr W Mee

- Council
- Governance, Audit and Standards Committee (substitute)
- Overview and Scrutiny Committee
- Planning Committee (substitute)

TC/23/494 **Levelling Up Fund**

The following updates were given:-

- The Bennerley Viaduct ramp has been started.
- Three tenders are being worked on for the Community Hub.
- Talks are in progress with Nottinghamshire County Council and Broxtowe Borough Council in respect of land ownership and feasibility for the cycle routes.
- A site survey is being carried out at the Digby Road site on 26th May 2023.
- Quotes have been received for lights, talks are ongoing with planners.
- Would like to see some Victorian lanterns on all shop fronts.

TC/23/495

Parish Hall Relocation

Still looking at different options including buying, renting or portacabins. The Methodist Church is no longer a viable option as it needs too much money spending on it. Cllr S Boneham, Cllr N Dewsbury, Cllr N Doherty, Cllr J Dymond, Cllr A Mason and Cllr T Rood to form a Working Group and report back at the June Full Council meeting. Cllr S Boneham to arrange the first meeting.

TC/23/496

Clerk's Report

Report circulated prior to the meeting and noted.

TC/23/497

Terms of Reference and Delegation Arrangements

The proposal to appoint Committee members and the Chair of each Committee at the Annual meeting was approved.

The proposal to restrict each Committee to seven members of the Council was withdrawn.

TC/23/498

Appointment of Committee Members

Estates & Environment Committee:-

Cllr S Boneham, Cllr G Collings, Cllr N Doherty, Cllr J Dymond, Cllr D Fewster, Cllr T Rood and Cllr P Saunders.

Events Committee:-

Cllr S Boneham, Cllr G Collings, Cllr N Dewsbury, Cllr D Fewster, Cllr A Mason, Cllr N Oakden and Cllr T Rood.

Finance Committee:-

Cllr N Doherty, Cllr J Dymond, Cllr I Forrester, Cllr A Mason, Cllr T Rood and Cllr P Saunders.

HR Committee:-

Cllr S Boneham, Cllr N Doherty, Cllr I Forrester, Cllr A Mason and Cllr J Wickham.

TC/23/499

Appointment of Committee Chairs

Estates & Environment Committee:-

Cllr S Boneham

Events Committee:-

Cllr S Boneham

Finance Committee:-

Cllr A Mason

HR Committee:-

Cllr J Wickham

- TC/23/500 **Standing Orders and Financial Regulations**
It was **resolved** to adopt the current Standing Orders and Financial Regulations.
- TC/23/501 **Arrangements with Local Authorities**
Kimberley Town Council have the following arrangements:-
Millfield allotments, Knowle Park and Cemetery - Broxtowe Borough Council
Lengthsman Scheme - Nottinghamshire County Council
- TC/23/502 **Asset Registers**
Inventory of land and other assets, including buildings and office equipment, was reviewed and approved.
- TC/23/503 **Insurance Cover**
The meeting was advised we are currently on the second year of a three year agreement with BHIB for insurance cover in respect of all insurable risks.
- TC/23/504 **Subscriptions**
Kimberley Town Council currently have subscriptions with NALC at a cost of £1000.10 and SLCC at a cost of £222.00 for the current year.
- TC/23/505 **Policies and Procedures**
All Policies and Procedures, including Complaints Procedure, have been reviewed.
- TC/23/506 **Section 137 Expenditure**
The expenditure under section 137 of the Local Government Act 1972 for the previous financial year totalled £8983.00.
- TC/23/507 **Meeting Dates**
A schedule of Proposed meeting dates for 2023/2024 was circulated prior to the meeting and accepted.
- TC/23/508 **Correspondence**
A schedule of correspondence received since the previous meeting of the Town Council was circulated to Councillors with the agenda. The information was received and noted by the meeting.
- TC/23/509 **Accounts for Payment**
Circulated with the agenda papers for this meeting was a list of accounts received since the last meeting of the Town Council. This list was received, noted and approved by the meeting.

Cllr P Owen and one member of the public left at 8.20pm.

- TC/23/510 **AGAR**
It is not necessary to reinstate the 2021/2022 AGAR at the present time. The RFO is still working on it.
- TC/23/511 **Parish Hall Relocation**
Discussed under item TC/23/495.
- TC/23/512 **Planning Applications**
Circulated with the agenda papers for this meeting was a list of accounts received since the last meeting of the Town Council. This list was received, noted and approved by the meeting.
- TC/23/513 **Dates of Next Meetings**
Events – Thursday 1st June 2023
Estates and Environment – Thursday 8th June 2023
HR – Thursday 15th June 2023
Finance – Thursday 22nd June 2023
Full – Thursday 29th June 2023
- TC/23/514 **Exclusion of Public and Press**
RESOLVED that, under Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information.
- There being no further business, the Chair thanked Councillors for their contributions and closed the meeting at 8.35pm.