

Kimberley Town Council

Minutes of a meeting of the **Human Resources Committee** held on **Thursday 15th June 2023**, in the Parish Hall starting at 7.00pm.

Present: Cllr S Boneham Cllr N Doherty Cllr J Wickham (Chair)
Minutes: Cllr J Wickham
Members of the Public: None

HR/23/104 **Appointment of Vice Chair**
Cllr A Mason was appointed Vice Chair

HR/23/105 **Apologies for Absence**
Apologies for absence were received from Cllr I Forrester and Cllr A Mason.

HR/23/106 **Declarations of Interest**
None declared.

HR/23/107 **Minutes of HR**
The Minutes of the HR meeting on 18th April 2023, having been circulated to all Councillors, were taken as read and noted. The meeting adopted the minutes as a true and accurate record and they were signed by the Chair.

HR/23/108 **Public Question Time**
None present.

HR/23/109 **Annual Leave**
It was agreed to award an additional two days to the annual leave entitlement and a proposal would be submitted to the next Full Council.

HR/23/110 **Code of Conduct Training**
It was agreed that a proposal should be submitted to Full Council that it is a requirement for all Councillors to attend the Code of Conduct training provided by Broxtowe Borough Council.

HR/23/111 **Staff Handbook**
Cllr J Wickham will produce a draft amended Staff Handbook for discussion at a future HR meeting.

HR/23/112 **Feedback to Full Council**
As the two main items agreed on the agenda have resulted in proposals to Full Council, there is no need for further feedback.

HR/23/113 **Dates of Next Meetings**
Finance – Thursday 22nd June 2023

Full Council - Thursday 29th June 2023
Events – Thursday 6th July 2023
Estates and Environment – Thursday 13th July 2023

HR/23/114

Exclusion of Public and Press

RESOLVED that, under Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information.

No Excluded Items

There being no further business, the Chair thanked Councillors for their contributions and closed the meeting at 7.30pm.