

## Kimberley Town Council

Minutes of a meeting of **Kimberley Town Council** held on **Thursday 29<sup>th</sup> June 2023**, in the Committee Room, Parish Hall, Newdigate Street, Kimberley starting at 7.00pm.

**Present:** Cllr S Boneham Cllr N Dewsbury Cllr N Doherty - Chair  
Cllr J Dymond Cllr C Eyre Cllr D Fewster  
Cllr A Mason Cllr N Oakden Cllr T Rood – Vice Chair  
Cllr P Saunders Cllr J Wickham Cllr I Wilson  
County Cllr: Cllr P Owen  
Borough Cllrs: Cllr A Cooper and Cllr W Mee  
Council Officers: J Darbyshire - Town Clerk and Jane Robertson - RFO  
Members of Public: Four

TC/23/515 **Apologies for Absence**

Apologies for absence were received from Borough Cllr C Carr.  
Also absent, no apologies given, Cllr I Forrester.

TC/23/516 **Declarations of Interest**

Cllr S Boneham declared an interest in agenda item TC/23/530, Swingate Lamp-Posts. Cllr N Oakden declared a potential interest in agenda items TC/23/519, Levelling Up Fund Update, and TC/23/520, Temporary Parish Hall Relocation.

TC/23/517 **Minutes of Full Council**

The minutes of the Annual Full Council meeting on 25<sup>th</sup> May 2023, having been circulated, were taken as read and noted. The meeting adopted the minutes as a true and accurate record and they were signed by the Chair.

TC/23/518 **Public Question Time**

A member of the public asked Cllr P Owen about the bollards at the end of Maws Lane, stating they were ugly and could be a much better design. They were advised the bollards are there on road safety grounds and will not be altered in any way.

A member of the public asked where the money would be coming from for the temporary Parish Hall relocation. Was advised that it is still undecided as we do not know yet where the relocation will be and what the associated costs will be.

TC/23/519 **Levelling Up Fund Update**

Cllr N Doherty gave an update on the progress of the Levelling Up Fund. There is to be a Broxtowe Borough Council Planning Workshop on 11<sup>th</sup> July, to determine the Delivery Board.

TC/23/520 **Temporary Parish Hall Relocation**

Cllr N Doherty advised various options are still being considered, including whether we buy or rent an alternative building or rent portacabins.

TC/23/521 **Reports from County Councillor**

**Cllr P Owen** reported on the following:-

- As he is not on the Cabinet for Broxtowe Borough Council he cannot attend the Levelling Up Fund meetings. Therefore he is not well informed on any progress.

- A lamp on James Street has been replaced, more lamps are on order.
- Despite various attempts to recruit, there is still no school crossing patrol at Gilthill School. A feasibility study has been carried out to install a central reservation to help with crossing. It is feasible but would mean the footpath outside the school would need to be narrowed and utility services would need to be moved, at a cost of over £100,000. There is also the possibility of adding double yellow lines at the Digby Street junction to help with congestion.
- Cllr P Owen was asked about the bench at Nine Corners. He advised it will definitely be staying. Also noted the addition of a central reservation at Nine Corners is still with Planning.
- Noted the Chapel on the Hill sign is now in place
- Advised a donation has been made to Swingate residents to install a 'Welcome to Swingate' sign.

TC/23/522 **Reports from Borough Councillors**

**Cllr A Cooper** reported on the following:-

- The overflowing rubbish bins around Kimberley have been reported and should be emptied soon.
- Cllr A Cooper has been advised by Jonathon Little that some Levelling Up Fund money is now ready to spend.
- It was noted there is still a lack of financial information from costs already incurred, i.e. staffing. Have been advised by the Government that there will be audits on good governance of the Levelling Up Fund.
- It was noted the scaffolding on the Brewery site tower is being removed but no work has been carried out. Cllr A Cooper is having a meeting on site on 30<sup>th</sup> June where he is hoping to find out more.

TC/23/523 **External Auditor Report 2021/2022**

External Auditor Report, circulated with the agenda, for 2021/2022 Accounts was taken as read and noted.

TC/23/524 **Matters Arising from External Auditor Report 2021/2022**

It was **resolved** to accept the corrective actions of the 'except for' matters arisen in the External audit Report 2021/2022 circulated with the agenda.

TC/23/525 **Income and Expenditure – Year End 2023**

Income and Expenditure for year end 2023, circulated with the agenda, was taken as read and noted.

TC/23/526 **To Approve the AGAR for 2022/2023 Accounts**

- a) It was **resolved** to accept the Annual Governance statement circulated with the agenda.
- b) It was **resolved** to accept the Explanation of 'no' on Annual Governance Statement circulated with the agenda.
- c) It was **resolved** to accept the Accounting Statement circulated with the agenda.

TC/23/527 **Notice of Public Rights and Publication 2022/2023**

Notice of Public Rights and Publication 2022/2023, circulated with the agenda, was taken as read and noted.

TC/23/528 **Internal Auditors Report 2022/2023**

Internal Auditors end of year report from Mr Steve Arundel, circulated with the agenda, was taken as read and noted.

The RFO left at 7.55pm.

TC/23/529 **Committee Updates**

Reports from the Events meeting on 1<sup>st</sup> June 2023, Estates and Environment meeting on 8<sup>th</sup> June and Finance meeting on 22<sup>nd</sup> June were circulated prior to the meeting.

A reminder was given about the Chapel Open Day on Sunday 2<sup>nd</sup> July 2023.

Cllr S Boneham thanked Cllr P Owen for the donation towards the Swingate sign.

Cllr A Mason thanked Jane Robertson, RFO, for all of the hard work she has done in sorting the accounts out.

TC/23/530 **Swingate Lamp-Posts**

It was **resolved** to accept the Broxtowe Borough Council quote for installation of 6m lamp-posts at Swingate.

Cllr P Owen and one member of the public left at 8.05pm.

TC/23/531 **Grant Applications**

It was agreed to give a grant of £500 to 1<sup>st</sup> Kimberley Guides. Power of Section 137.

It was agreed to defer the Kimberley Film Fest £4000 grant request until the July meeting. The applicants will be asked to attend the meeting with a revised proposal and more information on where the money would be going.

TC/23/532 **Staff Annual Leave**

It was **resolved** to accept the HR committee's recommendation that two additional days are incorporated into staff annual leave, increasing the basic entitlement to 25 days. Attachment circulated with the agenda with details of other Council's annual leave.

TC/23/533 **Code of Conduct Training for Councillors**

It was agreed to accept the HR committee's proposal that all Councillors must attend the Code of Conduct training offered by Broxtowe Borough Council, with a deadline of the end of the 2023 calendar year. Broxtowe Borough Council offers online and face-to-face daytime and evening sessions.

TC/23/534 **Playground Inspections**

Cllr I Wilson gave an update on the recent playground inspections carried out by RoSPA. The finer details will be worked through at the Estates and Environment meetings.

TC/23/535 **Levelling Up Working Group**

It was **resolved** to set up a Levelling Up Working Group and accept the proposed Terms of Reference with one amendment: the group can appoint members to the Broxtowe Borough Council Governing Board.

The Working Group will be made up of Cllr S Boneham, Cllr N Doherty, Cllr J Dymond, Cllr A Mason, Cllr N Oakden and Cllr T Rood, with input from other Councillors where required.

Cllr D Fewster left at 8.50pm.

TC/23/536 **Chapel Wi-Fi Connection**

It was **resolved** to accept the quote from I Need Broadband for Wi-Fi at the Chapel on the Hill for CCTV security footage back-up to the Cloud, and general Wi-Fi availability at the Chapel on the Hill. The quote is for ongoing broadband yearly billing and will be added into the budget for future years.

TC/23/537 **Chapel Planting**

It was **resolved** to allow Cllr T Rood to cut out some tarmac and create a small planting area to the rear elevation of the Chapel, to match the one on the front. There will be no financial cost to Kimberley Town Council.

TC/23/538 **Planning Applications**

It was agreed that the Clerk will submit objections to Broxtowe Borough Council on behalf of Kimberley Town Council in respect of planning applications 23/00398/FUL, Critch's Yard, and 23/00425/PMAP32, 2 - 4 Regent Street. Councillors were also reminded they should submit individual objections if they have them. Borough Cllrs Cooper and Mee to call in the Critch's Yard application for Broxtowe Borough Council's Planning Committee to consider if planners are minded to approve in its current guise.

TC/23/539 **Correspondence**

Correspondence received since the previous meeting of Kimberley Town Council was circulated to Councillors as it was received. The information was received and noted by the meeting.

TC/23/540 **Accounts for Payment**

Circulated with the agenda papers for this meeting was a list of accounts received since the last meeting of Kimberley Town Council. This list was received, noted and approved by the meeting.

TC/23/541 **Dates of Next Meetings**

Events – Thursday 6<sup>th</sup> July 2023 (informal get together to finalise details for the Food Fest)  
Estates and Environment – Thursday 13<sup>th</sup> July 2023  
Full Council – Thursday 27<sup>th</sup> July 2023

TC/23/542 **Exclusion of Public and Press**

**RESOLVED** that, under Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information.

**No Excluded Items.**

There being no further business, the Chair thanked Councillors for their contributions and closed the meeting at 9.15pm.