



Kimberley Town Council

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22nd September 2023

Dear Councillor

You are hereby summoned to attend a meeting of the **Full Council** to be held on **Thursday 28th September 2023** in the Committee Room, Parish Hall, Newdigate Street, Kimberley, at **7.00pm**.

An agenda is set out below.

Yours faithfully

J Darbyshire

Town Clerk

AGENDA

- TC/23/567 **Apologies for Absence**
- TC/23/568 **Co-option**
Report on co-option.
- TC/23/569 **Declarations of Interest**
Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.
- TC/23/570 **Minutes of Full Council**
The minutes of the Full Council meeting 27th July 2023 attached.
- TC/23/571 **Report from the Police**
Beat Manager PC Gerard Masaoy to update on crime and anti-social behaviour in Kimberley, and ongoing police activities.
- TC/23/572 **Public Question Time**
- TC/23/573 **Report from County Councillor**

- TC/23/574 **Reports from Borough Councillors**
- TC/23/575 **Mayor's Update**
- TC/23/576 **Levelling Up Fund Update**
Cllr N Doherty to update on Levelling Up Fund Progress, report attached.
- TC/23/577 **Levelling Up Project Governance**
Cllr Neil Doherty to give overview of the project governance and how Councillors can get involved.
- TC/23/578 **Temporary Parish Hall Relocation**
Cllr Sam Boneham to update on relocation plans.
- TC/23/579 **Committee Updates**
Events meeting 7th September 2023.
Estates and Environment meeting 14th September 2023.
- TC/23/580 **Clerk's Report**
Attached.
- TC/23/581 **Month End Finance Reports** - Attached
a) Income and Expenditure Report
b) Balance Sheet
c) Actual payments July
d) Actual payments August
- TC/23/582 **Internal Auditor**
To note internal auditor for financial year ending 31st March 2024, Mr Stephen Arundel ACIB.
- TC/23/583 **HSBC Bank Account**
To agree to apply for internet banking with the RFO as the lead contact.
- TC/23/584 **NatWest Account**
To agree to move the monies from the dormant NatWest account into the Co-Op account.
- TC/23/585 **New Bank Accounts**
To propose to set up two new accounts with separate banks. To then move £85,000 into each account to protect Kimberley Town Council's money under the FCSC protection.
- TC/23/586 **Accounts for Payment**
Payment schedule, to receive and note.
- TC/23/587 **Mayor's Charity Fundraising Account**
To propose to set up a separate bank account for the Mayor's Charity Fundraising.

- TC/23/588 **Grant Applications**
Grant application from Kimberley Christmas Market, attached.
- TC/23/589 **Kimberley Miners Recreation Ground**
To receive a report from Cllr Jim Dymond and subsequent proposal.
Report on background, progress and actions to move forward based on legal advice.
Proposal that Kimberley Town Council establishes a 'Charitable Incorporated Organisation' (CIO) using the Charity Commission's 'Foundation Model Constitution'.
The name of the charity to be "Kimberley Miners Recreation Ground".
Proposal that Cllrs N Doherty, J Dymond, T Rood are appointed as the first trustees, as per legal advice.
- TC/23/590 **Stag Ground Storage Space**
Cllr Neil Doherty to propose a motion to terminate the agreement effective from 31st December 2023, in line with the Charity Commission's guidance, "TC/22/199 Storage Space at Stag Ground" made at Full Council 31st March 2022 for Neil Oakden to rent unused space.
- TC/23/591 **Name Badges**
Clerk to propose the purchase of name badges for all staff and Councillors. Prices attached.
- TC/23/592 **Freedom of Information Act**
Proposal to adopt and publish the ICO Model Publication Scheme, attached.
- TC/23/593 **Rent Charge for Flats**
Clerk to propose no rent increase until the planned building works have been completed.
- TC/23/594 **Chapel Booking**
Clerk to propose charging a cancellation fee of £25 on cancelled Chapel bookings.
- TC/23/595 **Planning Applications**
Attached.
- TC/23/596 **Dates of Next Meetings**
Events - Thursday 5th October 2023
Estates and Environment - Thursday 12th October 2023
HR – Tuesday 17th October 2023
Finance – Thursday 19th October 2023
Full Council - Thursday 26th October 2023
- TC/23/597 **Exclusion of Public and Press**
RESOLVED that, under Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information.

No Excluded Items.