



Kimberley Town Council

Office:
Parish Hall
Newdigate Street
Kimberley
Nottingham
NG16 2NJ

Tel: (0115) 9382733
theclerk@kimberley-tc.gov.uk

26th October 2023

Dear Councillor

You are hereby summoned to attend a meeting of the **Events Committee** to be held on **Thursday 2nd November 2023** in the Committee Room, Parish Hall, Newdigate Street, Kimberley, at **7.00pm**.

An agenda is set out below.

Yours faithfully

J Darbyshire

Town Clerk

AGENDA

EV/23/094 **Apologies for Absence**

EV/23/095 **Declarations of Interest**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

EV/23/096 **Minutes of Events**

The Minutes of the Events meeting Thursday 5th October attached.

EV/23/097 **Public Question Time**

EV/23/098 **Remembrance Service**

Event pre-brief and final preparations.

Cllr Sam Boneham to deliver the Event Management Plan and take any questions.

Cllr Tony Mason to report on the final preparations.

Resolve any outstanding actions.

- EV/23/099 **Christmas Lights Switch-on**
Update on progress.
Set date for hall decorations, tree collection and lights installation.
To set a date for the Christmas pre-brief meeting and Event Management Plan delivery.
- EV/23/100 **Event Budget Second Draft**
To consider in detail the Events budget and resolve any amendments or additions accordingly for submission to the Finance Committee in November.
- EV/23/101 **Dates of Next Meetings**
Estates and Environment - Thursday 9th November 2023
Finance - Thursday 16th November 2023
Full Council - Thursday 30th November 2023
- EV/23/102 **Exclusion of Public and Press**
RESOLVED that, under Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information.
No Excluded Items.