



Parish Hall  
Newdigate Street  
Kimberley  
Nottingham  
NG16 2NJ  
Tel: (0115) 9382733  
theclerk@kimberley-tc.gov.uk

22<sup>nd</sup> February 2024

Dear Councillor

You are hereby summoned to attend a meeting of the **Events Committee** to be held on **Thursday 29<sup>th</sup> February 2024** in the Committee Room, Parish Hall, Newdigate Street, Kimberley, at **7.00pm**. Members of the public and the press are entitled to attend this meeting as observers.

An agenda is set out below.

Yours faithfully

*J Darbyshire*

Town Clerk

## **AGENDA**

- EV/24/112     **Apologies for Absence**
- EV/24/113     **Declarations of Interest**  
Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.
- EV/24/114     **Minutes of Events**  
The Minutes of the Events meeting Thursday 4<sup>th</sup> January attached.
- EV/24/115     **Public Question Time**
- EV/24/116     **Conduct & Behaviour at Meetings**  
Reminder to all participants on the required conduct and behaviour during meetings.
- EV/24/117     **Funfair Update**
- EV/24/118     **Card Reader Update**  
Request the Clerk & RFO follow this up in time for Party in Park.
- EV/24/119     **Events Calendar**  
To set dates and times for the Council's events for the 2024/2025 year.
- EV/24/120     **D-Day Beacons**  
Book Pipist.  
Book Beacon.

Review D-Day material.  
Who will do the readings?

EV/24/121

**Party in the Park**

To report on correspondence with Football Club and Historia Normannis.  
To resolve following actions:  
To set entry price.  
Do we host funfair rides?  
What rate should stall holders, food vendors, funfair providers be charged?  
To approve Barlow's as main caterer?  
To delegate the following action points:  
Liaising with Historia Normannis.  
Organising funfair, stall holders and food vendors.  
To create event promo materials e.g. banners/posters.  
Risk Assessment.

EV/24/122

**Halloween**

Book venue - Kettlebrook Lodge  
Book DJ Joey of Party2Party  
Set party maximum capacity.  
Purchase 160 pre-filled party packs for £300.80 from kidspartycraftsforless.

EV/24/123

**Remembrance Day**

Book Bugler.  
Officially book Rumbletums back room.  
Discuss the issues from the service delivery.  
Clarify with RBL on their attendance this year.  
Approve purchase of 50 Large Poppies at £5.00 each from the Poppy Shop

EV/24/124

**Christmas Light Switch-on**

Officially book Rumbletums back room.  
To discuss the closure of car parks with Broxtowe Borough Council.  
Discuss effectiveness of Newdigate Street Road Closure in its current format.  
Discuss Christmas lights.

EV/24/125

**Traffic Management and Event Security Providers**

Review quotes from other providers.  
Choose providers.

EV/24/126

**Community Events**

To discuss developments with community events

EV/24/127

**Dates of Next Meetings**

Estates and Environment - Thursday 7<sup>th</sup> March 2024  
Full Council - Thursday 21<sup>st</sup> March 2024  
Events - Thursday 4<sup>th</sup> April 2024

EV/24/128

**Exclusion of Public and Press**

**RESOLVED** that, under Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information.  
**No Excluded Items.**