



Kimberley Town Council

Minutes of a meeting of the **Events Committee** held on **Thursday 29th February 2024**, in the Committee Room starting at 7.00pm.

Present: S Bain B Dickman Cllr S Boneham - Chair
Cllr N Doherty Cllr T Mason Cllr T Rood - Vice Chair
Council Officers: J Darbyshire - Town Clerk
Members of Public: Two

EV/24/112 **Apologies for Absence**

Apologies for absence were received from Cllr N Dewsbury, Cllr C Eyre and M Rood.

EV/24/113 **Declarations of Interest**

None declared.

EV/24/114 **Minutes of Events**

The Minutes of the Events meeting Thursday 4th January 2024, having been circulated to all Councillors, were taken as read and noted. The meeting adopted the minutes as a true and accurate record and they were signed by the Chair.

EV/24/115 **Public Question Time**

None.

EV/24/116 **Conduct & Behaviour at Meetings**

A reminder was given to all participants on the required conduct and behaviour during meetings.

EV/24/117 **Funfair Update**

At the moment there doesn't appear to be anywhere suitable for a funfair to be held. Still considering options.

EV/24/118 **Card Reader Update**

The Clerk is working on obtaining information on suitable card readers. Will need to ensure the one we choose will work offline due to the poor internet service around Kimberley.

- EV/24/119 **Events Calendar**
D-Day - Thursday 6th June 2024 Proclamation 08.00, Beacon Lighting start at 20.30
Beacon lit at 21.15
Picnic in the Park - Saturday 8th June 2024 11.00 – 16.00
Halloween - To be confirmed, either Saturday 26th, Sunday 27th or Monday 28th October 2024 16.00 - 18.00 and 18.30 - 20.30
Remembrance Day - Sunday 10th November 10.00 - 11.15
Christmas Lights Switch-on - Friday 22nd November 2024 16.00 - 21.00
Valentine's - Friday 14th and Saturday 15th February 2025
- EV/24/120 **D-Day Beacons**
The Bagpiper has been booked. Cllr T Rood to arrange the Beacon. The Town Crier to do the readings.
It was **resolved** to purchase the 5' x 3' D-Day 80 Flag of Peace, the Clerk to order. To be flown from 6th June until 25th June 2024, when it will be replaced with the Armed Forces Day Flag.
- EV/24/121 **Party in the Park**
It was agreed to keep the entry price at £2 for adults and £1 for children and concessions. Card payments and cash will be accepted on the gate.
Two or three funfair rides to be onsite, along with Barlows for hot food, a vegan food van and an ice-cream van. The charges will be: Barlows £150, vegan food van and ice-cream van £75 each, funfair £50 per ride and all other stalls £25 each. The Clerk to book St John Ambulance.
Cllrs S Boneham and T Rood to liaise with Historia Normannis.
Cllr T Mason to organise Barlows, Cllr S Boneham to organise funfair, stall holders the vegan food van and ice-cream van.
Cllr S Boneham to create event promotion materials e.g. banners/posters.
Cllr T Mason to write the Risk Assessment.
- EV/24/122 **Halloween**
Cllr T Rood to book Kettlebrook Lodge, a confirmation to be sent by the Clerk.
The Clerk to book DJ Joey of Party2Party.
Each of the two parties to have a maximum of 60 children, plus any under 3 year olds.
To purchase 160 pre-filled party packs for £300.80 from kidspartycraftsforless.
- EV/24/123 **Remembrance Day**
The Clerk to book the Bugler.
Cllr T Mason to book Rumbletums back room, a confirmation to be sent by the Clerk.
Lessons need to to be learnt from all issues flagged up from last year.
Wreath laying to be led by the Kimberley Mayor.

It was **resolved** to purchase 50 Large Poppies at £5.00 each from the Royal British Legion Poppy Shop.

EV/24/124 **Christmas Lights Switch-on**

Cllr T Mason to book Rumbletums back room, a confirmation to be sent by the Clerk.

To try to arrange for the closure of Victoria Street car park with Broxtowe Borough Council for funfair rides and stalls. To ask Kimberley Cricket Club to allow parking in their car park for the event.

Better traffic management is needed than previous years.

Issues with the Christmas lights from last year need to be sorted. A full test run to be performed prior to the event.

EV/24/125 **Traffic Management and Event Security Providers**

Some quotes have been received from other providers, more to follow. Would prefer to use Showsec and HW Martin if we can negotiate better prices as they know the area and the history of events. To revisit at the next meeting when further quotes should have been received.

EV/24/126 **Community Events**

There will not be a Kimberley Filmfest this year.

The Kimberley Christmas Market is uncertain, due to the amount of time and expense to set it up and run it.

The Kimberley Jam will be returning on Saturday 22nd June 2024. A grant has been obtained from the Arts Council. It is hoped to secure an additional grant from Kimberley Town Council.

EV/24/127 **Dates of Next Meetings**

Estates and Environment - Thursday 7th March 2024

Full Council - Thursday 21st March 2024

Events - Thursday 4th April 2024

EV/24/128 **Exclusion of Public and Press**

RESOLVED that, under Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information.

No Excluded Items.

There being no further business, the Chair thanked Councillors for their contributions and closed the meeting at 21.10.