



## Kimberley Town Council

Minutes of a meeting of **Kimberley Town Council** held on **Thursday 21<sup>st</sup> March 2024**, in the Committee Room, Parish Hall, Newdigate Street, Kimberley starting at 7.00pm.

**Present:** Cllr S Boneham Cllr S Cunney Cllr N Dewsbury  
Cllr J Dymond Cllr C Eyre Cllr D Fewster  
Cllr T Mason Cllr M Morris Cllr N Oakden  
Cllr T Rood - Chair Cllr I Wilson  
Council Officers: J Darbyshire - Town Clerk and J Robertson - RFO  
Members of Public: Four

TC/24/684 **Apologies for Absence**

Apologies for absence were received from Cllr N Doherty, Cllr P Saunders, County Councillor P Owen and Borough Cllrs C Carr, A Cooper and W Mee.

TC/24/685 **Declarations of Interest**

Cllr S Boneham declared an interest in item TC/24/694 Kimberley Leisure Centre. Cllr J Dymond declared an interest in item TC/24/695 Grant Applications. Cllr T Rood declared an interest in item TC/24/695 Grant Applications and TC/24/698 Accounts for Payment.

TC/24/686 **Minutes of Full Council**

The minutes of the Full Council meeting Thursday 22<sup>nd</sup> February 2024, having been circulated to all Councillors, were taken as read and noted. The meeting adopted the minutes as a true and accurate record and they were signed by the Chair.

TC/24/687 **Report from the Police**

PCSO C Cupit and PCSO T Davies attended and gave the following report:-

In the past 30 days there have been 27 crimes reported. These included theft from shops, anti-social behaviour, drugs and violence.

The Police Officers left at 19.05.

TC/24/688 **Public Question Time**

None.

TC/24/689 **Report from County Councillor**

**Cllr P Owen** circulated a report prior to the meeting:-

- The long-awaited resurfacing of High Spannia, Cliff Boulevard and Maws Lane has taken place. Two weeks after the work was completed Cadent came along and dug a big hole in the newly laid surface. Nottinghamshire County Council have no control

over what the utilities determine are emergency works and they have a legal right to dig up the road, no matter how infuriating that might be.

- A site meeting was held with the Arra Highways Manager and Cllr S Boneham at Toll Bar Square this week.
- Requested that the mini roundabout be repainted and hopes that will happen sooner rather than later.
- Awaiting the issuing of this year's list for road maintenance and will share it as soon as it is published.

Thanks to be passed on by the Clerk to Cllr P Owen for his help in trying to get the parking charges in Kimberley abolished. Also to request more information on who he obtained the figures from on the reduced number of members of the public now using the car parks. The Clerk to ask for reports in advance for all future meetings.

TC/24/690 **Reports from Borough Councillors**

It was disappointing that there were no Borough Councillors in attendance and that no reports had been submitted. The Clerk to ask for reports in advance for all future meetings.

TC/24/691 **Levelling Up Fund Update**

An update on the Levelling Up Fund progress was circulated prior to the meeting. Planning permission has now been requested for the build of the new Hub. The work on the signs for the shops is nearing completion. A survey for the provision of power for the lights has been carried out. Three quotes are being requested for work to be carried out to the Stag Ground pavilion. The storage containers for the Cricket Club are being delivered at the beginning of April, the office container two weeks later.

Thanks were given to the Levelling Up Working Group for their continued hard work.

TC/24/692 **Committee Updates**

Updates were given on the Events meeting Thursday 29<sup>th</sup> February 2024 and Estates and Environment meeting Thursday 7<sup>th</sup> March 2024

It was **resolved** to fly the D-Day 80th Anniversary Flag of Peace from 9.00am 6<sup>th</sup> June until 25<sup>th</sup> June (Armed Forces Day). The Clerk to order the flag.

TC/24/693 **Community Governance Review**

The Clerk has sent the response from Kimberley Town Council for the Community Governance Report to Broxtowe Borough Council, as agreed on 22<sup>nd</sup> February 2024, TC/24/676.

Cllrs N Doherty, J Dymond and D Fewster will be meeting with Watnall residents on Monday 25<sup>th</sup> March to discuss the proposed changes and answer any questions.

TC/24/694 **Kimberley Leisure Centre**

TGS Gyms will be taking over the gym facilities at Kimberley Leisure Centre after it closes on 31<sup>st</sup> March 2024. There is still no news regarding swimming facilities in the North of Broxtowe, Kimberley Town Council continually raise the issue with our Borough Councillors.

TC/24/695 **Grant Applications**

It was **resolved** to give a £500 grant to Kimberley Miners Recreation Ground Trust for a grant of £500 (from the 2023/2024 budget). This is required to establish a bank account for the

Trust with Unity Trust Bank. Power of Section 137.

It was **resolved** to give a £10,000 grant to Kimberley Miners Recreation Ground Trust for a grant/donation (from the 2024/2025 budget) towards running costs for 2024/2025 financial year. Section 19 of the Local Government (Miscellaneous Provisions) Act 1976.

Cllr J Dymond left the room whilst the following grant application was discussed:

It was **resolved** to give a £4,000 grant to Kimberley Institute Cricket Club towards two new mowers. Power of Section 137. The two members of the Kimberley Institute Cricket Club left after this agenda item.

TC/24/696 **Playday Contribution**

The £1,000 contribution to Broxtowe Borough Council, TC/24/678, towards Playdays can't be a grant due to the VAT implication. It was **resolved** to take it from next year's budget as an unbudgeted item under a new heading of Playdays.

TC/24/697 **Month End Finance Reports**

Income and Expenditure Report, Balance Sheet and Actual payments for February 2024 were circulated prior to the meeting and noted.

TC/24/698 **Accounts for Payment**

Circulated with the agenda papers for this meeting was a list of accounts received since the last meeting of Kimberley Town Council. This list was received, noted and approved by the meeting and signed by the Chair.

TC/24/699 **Final External Auditor Report**

The final External Auditor Report for 2022-2023 was circulated prior to the meeting and noted. This has been delayed due to challenges from member/s of the public. This has incurred a cost of £1153 for the current year plus £1952 for last year from Kimberley Town Council's budget. There is a six-week window from the publishing of the AGAR where Parishioners are able to make an appointment to come into the office and ask questions, by appointment.

TC/24/700 **Bank Signatories**

It was **resolved** to continue with the existing bank signatories: J Robertson (RFO), J Darbyshire (Town Clerk), Cllrs S Boneham, N Doherty, T Mason and T Rood.

TC/24/701 **Direct Debits**

A list of current direct debits was circulated prior to the meeting and noted.

TC/24/702 **Internal Auditor**

It was **resolved** to engage the services of Sabrina Doherty, PSLCC, to carry out the Internal Audit on 9<sup>th</sup> May 2024.

TC/24/703 **Nat West Bank**

It was noted that an official complaint has been lodged by the RFO for the length of time it's taking for Nat West to reinstate the dormant account.

- TC/24/704 **Ridewise**  
The request for financial support for a Ridewise scheme was withdrawn because the grant from the UK Shared Prosperity Fund has been refused.
- TC/24/705 **Policies and Procedures**  
It was **resolved** to approve and adopt the following policies and procedures: Employee Handbook, Equality and Diversity Policy, Freedom of Information Publication Scheme Charges, Office Etiquette and Statement of Internal Control.  
It was **resolved** the following existing Policies and Procedures will be reapproved: Code of Conduct, Complaints Procedure, Computers and Technology, Co-option Policy, Dignity at Work Policy, GDPR Risk Assessment, General Data Protection Awareness Checklist for Councillors and Financial Risk Assessment, with the addition of a reference to Broxtowe Borough Council in the Code of Conduct.  
All Policies will be reviewed annually.
- TC/24/706 **Terms of Reference**  
It was **resolved** to reapprove the Terms of Reference for Estates and Environment committee, Events committee, Finance committee and HR committee.  
All Terms of Reference will be reviewed annually.
- TC/24/707 **Roadworks**  
It was **resolved** that Kimberley Town Council writes to Cadent expressing our displeasure at the constant "urgent" gas leak roadworks in Kimberley. Also to request that Cadent compensate all businesses affected by the shambolic execution of these works.
- TC/24/708 **Kimberley Jam**  
This item was withdrawn as the Kimberley Jam is now not going ahead with in the initial format.
- TC/24/709 **Planning Applications**  
Circulated with the agenda papers for this meeting was a list of planning applications received since the last meeting of Kimberley Town Council. This list was received and noted by the meeting.
- TC/24/710 **Dates of Next Meetings**  
Events - Thursday 4<sup>th</sup> April 2024  
Estates and Environment - Thursday 11<sup>th</sup> April 2024  
Full Council - Thursday 25<sup>th</sup> April 2024
- TC/24/683 **Exclusion of Public and Press**  
**RESOLVED** that, under Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information.  
**No Excluded Items.**  
  
There being no further business, the Chair thanked Councillors for their contributions and closed the meeting at 20.25.