



Kimberley Town Council

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13th June 2024

Dear Councillor

You are hereby summoned to attend a meeting of the **Events Committee** to be held on **Thursday 20th June 2024** in the Committee Room, Parish Hall, Newdigate Street, Kimberley, at **19.00**.

Please submit apologies to the Town Clerk by midday on the day of the meeting.

Members of the public and the press are entitled to attend this meeting as observers.

An agenda is set out below.

Yours faithfully

J Darbyshire

Town Clerk

AGENDA

EV/24/027 **Appointment of Vice Chair**

EV/24/028 **Appointment of Non-Councillors**

EV/24/029 **Apologies for Absence**

EV/24/030 **Declarations of Interest**

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

EV/24/031 **Minutes of Events**

The Minutes of the Events meeting Thursday 16th May 2024 attached.

EV/24/032 **Public Question Time**

- EV/24/033 **Review of Summer Events**
1. D-Day Beacons
2. Party in Park
To discuss pros and cons of the events, lessons to be learnt, and what worked well.
- EV/24/034 **Halloween**
Report on actions taken to date.
Review outstanding actions: Date for dressing, installation of Halloween illuminations and animatronics locations.
- EV/24/035 **Remembrance Day**
Report on actions taken to date.
Review outstanding actions: Bugler, installation of Remembrance illuminations and locations, agree to re-promote knitted poppy appeal for poppy display.
- EV/24/036 **Christmas Light Switch-on Event**
Report on actions taken to date.
Review outstanding actions: Car park closures, light switch-on, equipment review, firework discussion, budget for event.
- EV/24/037 **Christmas Lights Display**
Report on actions taken and discuss Events committee's requirements.
- EV/24/038 **Christmas Market**
Discuss and approve plan for the Christmas Market on Sunday 8th December.
Delegate tasks: Food Vendors, Craft Stalls, Funfair Rides, Live Music.
Review and Approve budget breakdown.
- EV/24/039 **Feedback to Full Council**
Cllr S Boneham to do a short feedback report to Full Council.
- EV/24/040 **Dates of Next Meetings**
Full Council – Thursday 27th June 2024
Events – Thursday 4th July 2024
Estates and Environment – Thursday 11th July 2024
Finance – Thursday 18th July 2024
- EV/24/041 **Exclusion of Public and Press**
RESOLVED that, under Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information.
No Excluded Items.