



Kimberley Town Council

Minutes of a meeting of **Kimberley Town Council** held on **Thursday 30th May 2024**, in the Committee Room, Parish Hall, Newdigate Street, Kimberley starting at 19.00.

Present: Cllr S Boneham Cllr S Cunney Cllr N Dewsbury
Cllr N Doherty - Chair Cllr C Eyre Cllr D Fewster
Cllr T Mason Cllr M Morris Cllr N Oakden
Cllr T Rood - Vice Chair
County Cllr: Cllr P Owen
Borough Cllrs: Cllr C Carr and Cllr A Cooper
Council Officers: J Darbyshire - Town Clerk and J Robertson - RFO
Members of Public: Four

TC/24/023 **Election of Mayor of the Council**

It was **resolved** that Cllr N Doherty be appointed Mayor of Kimberley Town Council for the year 2024-2025.

TC/24/024 **Mayor Acceptance of Office**

Cllr N Doherty signed a Declaration of Acceptance of position of Mayor.

TC/24/025 **Election of Deputy Mayor of the Council**

It was **resolved** that Cllr T Mason be appointed Deputy Mayor of Kimberley Town Council for the year 2024-2025.

TC/24/026 **Apologies for Absence**

Apologies for absence were received from Cllr J Dymond, Cllr P Saunders and Borough Cllr W Mee.

TC/24/027 **Report from the Police**

No Police present, no report received.

TC/24/028 **Declarations of Interest**

Cllr T Rood declared an interest in item TC/24/048 Accounts for Payment.

TC/24/029 **Minutes of Full Council**

The minutes of the Full Council meeting Thursday 25th April 2024, having been circulated to all Councillors, were taken as read and noted. The meeting adopted the minutes as a true and accurate record and they were signed by the Chair.

TC/24/030

Report from County Councillor

Cllr P Owen reported on the following:-

- The closure of Gilthill overnight on 31st May has been confirmed for carriageway works.
- Following a meeting with the Area Manager in respect of Goodwin Drive the remaining blocked gullies have now been cleared.
- There is a site meeting planned to look at the suggestion that Victoria Street should be made one-way.
- There is a meeting lined up with Cadent to discuss the works that they are planning to carry out over the summer and beyond.
- The central reservations have been completed at Nine Corners and the road resurfaced. Assurances have been made that there will be replacement trees planted to make up for the loss of the tree as a result of the siting of the crossing point.
- Sainsbury's have again been in touch with Nottinghamshire County Council making further points to support their request to impose parking restrictions on the car park. Cllr P Owen has reiterated his objections to the proposal.
- Cllr P Owen was asked to have the dent in the road on Knowle Hill inspected again as it is getting worse.

Thanks were given to Cllr P Owen for his help with the parking issues on Victoria Street.

TC/24/031

Reports from Borough Councillors

Cllr C Carr reported on the following:-

- A member of public had an incident where an arrow was fired at their car and embedded in the wheel arch. The Police and the Community Safety Manager at Broxtowe are investigating.
- It has been confirmed that the wall at Roxton Court is jointly owned by numbers 5-10, residents will be informed.
- The results of the survey carried out at Nine Corners are to be reported back to Fairgrove.

Cllr A Cooper reported on the following:-

- The Borough Councillors attended the EGM at Beeston last week where increased car parking charges were challenged.
- There have been concerns from a couple of residents at Nine Corners, a meeting to be arranged with Fairgrove.

Cllr W Mee circulated a report prior to the meeting:-

- Unable to attend due to being at an event with the Mayor of the East Midlands. Will try and talk to her about issues such as the Leisure Centre, public transport improvements, potholes and a Swingate slip road. He will also ask her if she would be willing to come to one of our Council meetings.

TC/24/032

Levelling Up Fund

Planning permission has now been received for the new Hub. Detailed design work is

ongoing. It should be going out to tender mid July.

The mobile office has been delivered to the Cricket Ground. The office staff should be relocating there in July.

Hoping to start ordering the lighting in June.

The photos have now been put on the precinct walls.

Improvements at Toll Bar Square and W garden should be done in June and July.

There has been good progress to date with Kimberley Miners Recreation Ground Pavilion. Hopefully it will be completed within 12 months.

A meeting has been held with Sustrans. Plans and costs are now being worked on.

There are plans to have another round of Business Grants soon.

TC/24/033

Committee Updates

Updates were circulated with the agenda on the Estates and Environment meeting Thursday 9th May 2024, Events meeting Thursday 16th May 2024 and Finance meeting Thursday 23rd May 2024.

Everyone was reminded about the upcoming events:-

D-Day on Thursday 6th June 2024. The Proclamation will be at the War Memorial at 08.00, the Beacon Lighting ceremony at the Chapel on the Hill at 20.30.

Party in the Park on Saturday 8th June 2024 11.00 until 16.00. Medieval themed fancy dress. There will be a briefing for all volunteers on Tuesday 4th June 2024.

TC/24/034

Appointment of Committee Members

Estates & Environment Committee:-

Cllr S Boneham, Cllr N Doherty, Cllr J Dymond, Cllr C Eyre, Cllr M Morris, Cllr T Rood and Cllr P Saunders.

Events Committee:-

Cllr S Boneham, Cllr N Dewsbury, Cllr N Doherty, Cllr D Fewster, Cllr T Mason and Cllr T Rood.

Finance Committee:-

Cllr S Boneham, Cllr S Cunney, Cllr N Doherty, Cllr J Dymond and Cllr T Mason.

HR Committee:-

Cllr S Boneham, Cllr S Cunney, Cllr N Doherty and Cllr T Mason

Levelling Up Fund Working Group:-

Cllr S Boneham, Cllr N Doherty, Cllr J Dymond, Cllr T Mason, Cllr N Oakden and Cllr T Rood.

TC/24/035

Appointment of Committee Chairs

Estates & Environment Committee:-

Cllr S Boneham

Events Committee:-

Cllr S Boneham

Finance Committee:-

Cllr T Mason

HR Committee:-

Cllr S Cunney

- TC/24/036 **Arrangements with Local Authorities**
 Kimberley Town Council have the following arrangements:-
 A User Agreement for Millfield allotments and Maintenance Agreement for the Cemetery with Broxtowe Borough Council.
 The Lengthsman Scheme with Nottinghamshire County Council.
- TC/24/037 **Asset Registers**
 Inventory of land and other assets, including buildings and office equipment, was reviewed and approved. Awaiting valuation of the Chapel on the Hill. All new purchases have been added to the Asset Register.
- TC/24/038 **Insurance Cover**
 Renewal due 1st June 2024. This will be the third year of the three-year tied agreement with BHIB for insurance cover in respect of all insurable risks.
- TC/24/039 **Subscriptions**
 Kimberley Town council currently have subscriptions with NALC at a cost of £1268.36 and SLCC at a cost of £238.00 for the current year.
- TC/24/040 **Delegation Arrangements**
 Delegation arrangements to committees and staff are covered in terms of Reference and Standing Orders updated 21st March 2024 TC/24/706 and 25th April 2024 TC/24/019 respectively.
- TC/24/041 **Meeting Schedule**
 A schedule of proposed meeting dates for 2024-2025 was circulated prior to the meeting and accepted. All meeting dates are provisional and are subject to change or cancellation. Any updates will be available on the Kimberley Town Council website.
- TC/24/042 **Section 137 Expenditure**
 It was noted that the expenditure incurred under section 137 of the Local Government Act 1972 for the year 2023-2024 totalled £9000:-
- | | |
|--|-----------------|
| 1 st Kimberley Guides | £500.00 |
| Kimberley Community Garden | £1000.00 |
| Kimberley Film Festival | £2500.00 |
| Kimberley Christmas Market | £ 500.00 |
| Kimberley Institute Cricket Club | £4000.00 |
| Kimberley Miners Recreation Ground Trust | £500.00 |
| Total | £9000.00 |
- TC/24/043 **Income and Expenditure – Year End 2024**
 Income and Expenditure for year end 2023-2024, circulated with the agenda, was taken as read and noted.
- TC/24/044 **Internal Auditor Report 2023-2024**
 Internal Auditor End of Year Report from Sabrina Doherty, circulated with the

agenda, was taken as read and noted. This report is now an action plan for the RFO and Clerk to be actioned going forward.

TC/24/045 **To approve AGAR 2023-2024**

- a) It was resolved to approve Section 1 Annual Governance Statement.
- b) It was resolved to approve the Explanation of 'no' on Annual Governance Statement.
- c) It was resolved to approve Section 2, Accounting Statement.
- d) It was resolved to approve the Explanation of section 1 and 2 answers regarding the Trust.

Thanks were given to Jane Robertson for all of her hard work on the AGAR.

TC/24/046 **Notice of Public Rights and Publication 2023-2024**

Notice of Public Rights and Publication 2023-2024, circulated with the agenda, was taken as read and noted.

TC/24/047 **Month End Finance Reports**

Income and Expenditure Report, Balance Sheet and Actual payments for April 2024 were circulated prior to the meeting and noted.

TC/24/048 **Accounts for Payment**

Circulated with the agenda papers for this meeting was a list of accounts received since the last meeting of Kimberley Town Council. This list was received, noted and approved by the meeting and signed by the Chair.

TC/24/049 **Direct Debits**

A list of current direct debits was circulated prior to the meeting and noted.

TC/24/050 **Earmarked Reserves**

It was resolved to accept the proposal of the amended Earmarked Reserves:

Earmarked Reserve	Current £	Proposed £	Reason
Parish Hall	50,000	112,000	Match funding/Hub completion
Football Pavilion	50,000	0	Now owned by KMRG Trust
Parish Election	100,000	10,000	Remain the same
The Chapel	50,000	50,000	Remain the same
Legal Fees	3,000	3,000	Remain the same
Capital Res	100,000	100,000	Remain the same
Solar Panels	12,000	0	Moved to Parish Hall

TC/24/051 **Bank Signatories**

It was resolved to continue with the existing bank signatories: J Robertson (RFO), J Darbyshire (Town Clerk), Cllrs S Boneham, N Doherty, T Mason and T Rood.

TC/24/052 **VAT – 'Opt to Tax'**

It was resolved to 'Opt to Tax' the site of the Parish Hall, Newdigate Street, Kimberley,

Nottingham, NG16 2NJ with effect from 3rd June 2024. The RFO will notify HM Revenue and Customs of this decision in accordance with the requirements of VAT Legislation.

Thanks were given to Jane Robertson for all of her hard work on the 'Opt to Tax'.

Cllr P Owen and two members of public left at 19.55.

- TC/24/053 **Standing Orders and Financial Regulations**
Standing Orders were reviewed and approved on 25th April 2024 TC/24/019.
Financial Regulations will be updated in the near future, inline with the new NALC Model Financial Regulations recently released.
- TC/24/054 **Policies and Procedures**
Policies and Procedures, including Complaints Procedure, Freedom of information and Press and Media Policy, were reviewed and approved on 21st March 2024 TC/24/705 and 25th April 2024 TC/24/018.
- TC/24/055 **Terms of Reference**
Terms of Reference were reviewed and approved on 21st March 2024 TC/24/706. HR to be amended as per the Internal Auditor's report.
- TC/24/056 **Member's Behaviour**
All members were requested to review the Code of Conduct and their commitment to the Civility and Respect Pledge. Also reminded to ensure they read the updated Good Councillors Guide distributed on 16th May 2024. All Councillors to notify the Clerk when they have read each document.
- TC/24/057 **Register of Interests**
All members were asked to review their Register of Interests, available on the website, and update where necessary.
- TC/24/058 **Christmas Market**
It was resolved to add £4,000 from General Reserves to the Events Budget. This is to take over and run the Kimberley Christmas Market to prevent its closure and loss to the community. The market will provisionally be held on Sunday 8th December 2024. Cllr P Owen has said he will contribute £500.
The Portfolio Holder for Leisure and Health at Broxtowe Borough Council has also been asked for a contribution.
- TC/24/059 **Planning Applications**
Circulated with the agenda papers for this meeting was a list of planning applications received since the last meeting of Kimberley Town Council.
It was noted the planning application to replace the windows and doors on James Street has been refused.

It was also noted that some of the planned changes at Madhatters are not in keeping with the conservation area. Councillors were asked to comment as individuals. Cllr A Cooper said he will call it in.

TC/24/060

Parking at Sainsbury's

It was agreed to tell Nottinghamshire County Council that the view of Kimberely Town Council towards the parking at Sainsbury's has not changed.

TC/24/061

Dates of Next Meetings

Estates and Environment - Thursday 13th June 2024

Events – Thursday 20th June 2024

Full - Thursday 27th June 2024

TC/24/062

Exclusion of Public and Press

RESOLVED that, under Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information.

No Excluded Items.

There being no further business, the Chair thanked Councillors for their contributions and closed the meeting at 20.20.