



Kimberley Town Council

Application for Grant

Adopted by Full Council on

OFFICE USE ONLY

GRANT APPLICATION NUMBER

DATE APPROVED/REFUSED at Full Council

FINANCIAL YEAR TO BE AWARDED:

PLEASE COMPLETE IN CAPITAL LETTERS

Please clarify your organisation

If the organisation is a limited company you are unfortunately exempt from applying

Please clarify your organisation's status:	
• Is your group/organisation a Registered Charity: Yes/No	
○ Charity Number:	
• Is your group/organisation a CIC: Yes/No	
• Is your group/organisation a voluntary or community organisation: Yes/No	

1.	Name of group / organisation	
2.	Address of group / organisation	
3.	What does your group / organisation do?	
4.	Please attach a copy of your organisation's constitution or rules as appropriate	Yes/No

5.	Amount of grant requested (Please provide on a separate sheet a detailed breakdown of the costs for this project and highlight what is being covered by your grant request)	£
6	What will be the total cost of the above project? (please see point 5)	
7.	For what purpose or project is the grant requested? (Please continue on a separate sheet if necessary)	
8.	If the total cost of the project is more than the grant, how will the residue be financed?	
9.	Have you applied for a grant from Kimberley Town Council before	Yes/No Dates/ Year applied:
10.	Have you applied for a grant from another organisation for this same project? If so, which organisation and how much?	
11.	Who will benefit from the project?	
12.	Approximately how many of those who will benefit are Kimberley parishioners?	
13.	KTC may request photographs and information so that we can promote this on our website and Facebook page or submit to local newspapers Are you happy with this?	Yes/No

You may use a separate sheet of paper to submit any other information which you feel will support this application.

Please fill in the boxes below:

I have included:	Please Delete as Applicable	Office Only
We are eligible to apply for a KTC grant	Yes/No	
Organisations constitution or rules	Yes/No	
Organisations full set of accounts for last 2 financial years	Yes/No	
Or if a new organisation then last 6 months bank statements	Yes/No	
If appropriate please provide quotes for the project	Yes/No	
I have read the grant awarding policy & returned last page signed	Yes/No	
Contact Details filled out on a separate page	Yes/No	

Please send all paperwork to the Clerk at:
 Kimberley Town Council, The Parish Hall, Kimberley, NG16 2NJ
 Or email to: theclerk@kimberley-tc.gov.uk
 Telephone: 0115 9382733

CONTACT DETAILS FOR SUBMISSION

Please fill in the contact details below, this is for office purposes only to be kept with your application but will not be displayed on our website as per GDPR guidelines.

Can this information be on a total separate page due to GDPR.

PLEASE COMPLETE IN CAPITAL LETTERS

1.	Contact name	
2.	Contact postal address	
3.	Contact telephone number and email:	
4.	Your position in the organisation: e.g. Chairman, Secretary, leader	
5.	Bank details that grant is to be paid into	Account No: Sort Code: Name of Account:
6.	Email address for remittance	
7.	I have read the grant awarding policy	

Signed..... Date.....